

Pacific View Charter School

A California Public School and Nonprofit 501 (c)(3) Corporation

3670 Ocean Ranch Blvd., Oceanside, California 92056

Phone # (760) 757-0161

AGENDA

Board of Trustees' Meeting – Tuesday, August 16, 2011

Closed Session 4:30 p.m.

Regular Meeting begins at 5:00 pm

- 1.0 Call to Order/Roll Call
- 2.0 Approval of Agenda **Action**
- 3.0 Pledge of Allegiance
- 4.0 Closed Session
 - 4.1 Consideration of expelled student#675409 to attend PVCS (Ed Code 48918) **Action**
- 5.0 Report Out to Public Action Taken In Closed Session
 - 4.1
- 6.0 Introductions
- 7.0 Public Comment
- 8.0 Director's Report **Information**
- 9.0 Treasurer's Report For Period Ending July 31, 2011 **Information**
- 10.0 Consent Calendar

These agenda items are considered routine and will be approved in one action without discussion. If a Board Trustee requests that an item be removed from the consent calendar or a citizen wishes to speak to an item, the item will be considered under Action Items.

 - 10.1 Minutes from the Board Meeting of July 19, 2011 **Action**
- 11.0 Action/Discussion Items
 - 11.1 Board Annual Organizational Meeting
 - Date
 - Time
 - Location
 - Elections **Action**

11.2 Acceptance of Item Donated to PVCS
This item will approve the donation from Cyndi Rose and the
University of California San Marcos

Action

12.0 **Curriculum**

12.1 Apex Advanced Consumer Math A & B

This item changes the existing Course Outline titles for Apex
Business Math A & B

Action

12.2 CAHSEE Prep Course Outlines

This item adds the grading component of Pass/NoPass

Action

12.3 Apex World History A&B Since the Renaissance **Action**

13.0 **Closed Session**

Personnel Matters (Gov. Code 54957)

Executive Director Contract

Action

14.0 **Report out to Public Action Taken In Closed Session**

15.0 **Board/Staff Discussion**

16.0 **Adjournment**

9.0

PACIFIC VIEW CHARTER SCHOOL
BOARD OF TRUSTEES' MEETING
August 16, 2011

2011/12 TREASURER'S REPORT
FOR PERIOD ENDING July 31, 2011

PACIFIC VIEW CHARTER SCHOOL

Treasurer's Report
August 16, 2011 Board Meeting

2011/12 - General Fund (Charter Schools Enterprise Fund)
Statement of Activities for the Period Ending July 31, 2011

Revenues			2011/12	2011/12	Year-to-Date	Remaining	%
Object	Resource	Description	Adopted	Revised	7/1 - 07/31/11	Budget	Budget
			Budget	Budget	Transactions		Remaining
8015	0000	General Purpose Entitlement	2,459,564	2,459,564	0	2,459,564	100%
8096	0000	Transfer to Charter School Revenue Limit	982,321	982,321	120,188	862,133	88%
8290	3200	ARRA Fiscal Stabilization Funds	0	0	0	0	0%
8290	3205	Education Jobs Fund	0	0	0	0	0%
8550	0000	Mandated Cost Reimbursement	0	0	0	0	100%
8560	1100	Lottery	61,139	61,139	0	61,139	100%
8560	6300	Restricted Lottery	9,639	9,639	0	9,639	100%
8590	0000	Categorical Block Grant/Other State Funding	333,020	333,020	940	332,080	100%
8660	0000	Interest	2,000	2,000	0	2,000	100%
8699	0000	All Other Local Revenue	28,000	28,000	0	28,000	100%
8919	0000	Other Authorized Interfund Transfers	0	0	0	0	0%
Grand Total All Revenues:			<u>3,875,683</u>	<u>3,875,683</u>	<u>121,128</u>	<u>3,754,555</u>	<u>97%</u>

Expenditures

Object	Certificated Personnel Salaries						
1100	Teacher		1,256,793	1,178,139	83,315	1,094,824	93%
1300	Supervisors and Administrators		403,226	475,630	29,301	446,329	94%
1900	Other Certificated		0	0	0	0	0%
Total Certificated Personnel Salaries:			<u>1,660,019</u>	<u>1,653,769</u>	<u>112,616</u>	<u>1,541,153</u>	<u>93%</u>

PACIFIC VIEW CHARTER SCHOOL

Treasurer's Report
August 16, 2011 Board Meeting

2011/12 - General Fund (Charter Schools Enterprise Fund)
Statement of Activities for the Period Ending July 31, 2011

<u>Description</u>	<u>2011/12 Adopted Budget</u>	<u>2011/12 Revised Budget</u>	<u>Year-to-Date 7/1 - 07/31/11 Transactions</u>	<u>Remaining Budget</u>	<u>% Budget Remaining</u>
Object					
<u>Classified Personnel Salaries</u>					
2100	27,419	27,419	2,285	25,134	92%
2300	178,846	178,846	12,154	166,692	93%
2400	30,761	34,863	2,905	31,958	92%
2900	59,411	56,559	4,587	51,972	92%
Total Classified Personnel Salaries:	296,437	297,687	21,932	275,755	93%
<u>Total Employee Benefits:</u>					
	419,736	419,103	29,393	389,710	93%
<u>Books and Supplies</u>					
4100	7,209	3,209	203	3,006	94%
4200	0	0	0	0	0%
4300	97,697	98,989	5,345	93,644	95%
4400	1,508	1,508	0	1,508	0%
Total Books and Supplies:	106,414	103,706	5,548	98,158	95%
<u>Services and Other Operating Expenditures</u>					
5200	19,548	19,548	3,417	16,131	83%
5300	11,693	11,693	2,316	9,377	80%
5500	20,050	20,050	3,383	16,667	83%
5600	660	660	160	500	76%
5800	1,164,302	1,177,222	88,128	1,089,094	93%
Professional Consulting Services & Operating Expenses					

PACIFIC VIEW CHARTER SCHOOL

Treasurer's Report

August 16, 2011 Board Meeting

2011/12 - General Fund (Charter Schools Enterprise Fund)
Statement of Activities for the Period Ending July 31, 2011

<u>Description</u>		2011/12 Adopted Budget	2011/12 Revised Budget	Year-to-Date 7/1 - 07/31/11 Transactions	Remaining Budget	% Budget Remaining
Object	Services & Other Operating Expenses (con't)					
5900	Communication:	8,251	8,251	488	7,763	94%
	Total Services & Other Operating Expenses:	1,224,504	1,237,424	97,892	1,139,532	92%
6XXX	<u>Capital Outlay</u>	160,237	160,237	26,706	133,531	83%
7XXX	<u>Other Outgo and Transfers Out</u>				0	0%
	Grand Total All Expenditures:	<u>3,867,347</u>	<u>3,871,926</u>	<u>294,086</u>	<u>3,577,840</u>	<u>92%</u>
	Beginning Fund Balance	425,519	441,299			
	Increase/Decrease	8,336	3,757			
	Ending Fund Balance	433,855	445,056			
9711	000 Reserve for Revolving Cash	200	200			
9770	000 Designated for Economic Uncertainties	116,020	116,020			
9780	009 Facilities Maintenance Reserve	50,000	50,000			
9780	008 Erate/100 Laptops/Laptop Cart	13,996	13,996			
9780	007 Facilities Maintenance Reserve	150,000	150,000			
9780	000 Growth/Deferral Reserve	103,639	114,840			

PACIFIC VIEW CHARTER SCHOOL

Treasurer's Report

August 16, 2011 Board Meeting

2011/12 - Special Reserve/Capital Projects Fund

Statement of Activities for the Period Ending July 31, 2011

<u>Revenues</u>		2011/12	2011/12	Year-to-Date	Remaining	%
<u>Object</u>	<u>Description</u>	Adopted	Revised	7/1/-07/31/2011	Budget	Budget
		Budget	Budget	Transactions		Remaining
8660	Interest	5,000	5,000	0	5,000	100.0%
8919	Other Transfers In - General Fund (CSEF)	0	0	0	0	0.0%
	Grand Total All Revenues:	<u>5,000</u>	<u>5,000</u>	<u>0</u>	<u>5,000</u>	<u>100.0%</u>

Expenditures

<u>Object</u>	<u>Description</u>	2011/12	2011/12	Year-to-Date	Remaining	%
		Adopted	Revised	7/1/-07/31/2011	Budget	Budget
		Budget	Budget	Transactions		Remaining
	<u>Services and Other Operating Expenditures</u>					
4400	Non-Capitalized Equipment	0	0	0	0	0.0%
5600	Rental, Lease and Repair	0	0	0	0	0.0%
5800	Professional Consulting Services & Operating	0	0	0	0	0.0%
	Total Services and Other Operating Expenditures:	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0.0%</u>
	<u>Capital Outlay</u>					
6200	Buildings and Improvements of Buildings	35,897	35,897	2,180	33,717	93.9%
6400	Equipment	0	0	0	0	0.0%
6500	Equipment Replacement	0	0	0	0	0.0%
		<u>35,897</u>	<u>35,897</u>	<u>2,180</u>	<u>33,717</u>	<u>93.9%</u>
7619	<u>Transfers Out</u>	0	0	0	0	0.0%
	Grand Total All Expenditures:	<u>35,897</u>	<u>35,897</u>	<u>2,180</u>	<u>33,717</u>	<u>93.9%</u>
	Beginning Fund Balance	387,809	387,809			
	Increase/Decrease	-30,897	-30,897			
	Ending Fund Balance	356,912	356,912			

9780	Funds Loaned for Payroll Due From Other Funds		300,000			
			656,912			

10.1

Pacific View Charter School

A California Public School and Nonprofit 501(c) (3) Corporation
3670 Ocean Ranch Blvd., Oceanside, CA 92056
Phone # (760) 757-0161

Minutes

Board of Trustees' Meeting – Tuesday, July 19, 2011

5:00 p.m.

Closed Session 4:30 p.m.

1. Call To Order

President Brown called the meeting to order at 4:30 pm with all Board Trustees present.

2. Approval of Agenda

Moved by Trustee Gleisberg and seconded by Trustee Neilson to approve the agenda as presented.

AYES: Brown, Stanfield, Gleisberg, & Neilson

NOES: None

ABSTAINED: None

3. Pledge of Allegiance

The pledge was led by Trustee Coleman.

4. Closed Session

The Board convened to Closed Session at 4:33 p.m.

4.1 Consideration of expelled student from OUSD to attend PVCS (EdCode48918).

5. Report to Public Action Taken In Closed Session

The Board reconvened to Open Session at 5:00 pm

Moved by Trustee Gleisberg, and seconded by Trustee Neilson to allow student from OUSD to attend Pacific View Charter School.

AYES: Brown, Stanfield, Neilson, & Gleisberg

NOE: None

ABSTAIN: None

6. Introductions

Lori Bentley, Business Services Technician; Jessica Venezia, Program Manager, Haley Neilson.

7. Public Comment

None

8. Director's Report

- ✚ We have hired seven High School Teachers for the first six weeks of Track 1.
- ✚ Last year at this time on July 1 we opened Track 1 with 330 students, this year we opened Track 1 with 637 students.
- ✚ With students getting settled into the routine we have experienced 30 students that were no shows or changed their minds in attending; bringing our enrollment to 607 as of today.
- ✚ If our high school numbers continue to stay high, we may need to keep some of our high school teachers.
- ✚ Track 2 enrollment is growing; at this time we have 75 High School students and 70 K-8 students pre-enrolled. There are approximately 103 students that still have not completed the pre-enrollment process, but we are in the process of communicating with them.
- ✚ We have hired a K-8 teacher to replace one teacher that resigned.
- ✚ There are trainings that will be taking place over the next few months; Scantron, an assessment tool, will be implemented into the high school – K-8 is already using it; School Pathways is our new Student Information System.
- ✚ One of our staff is at a three day training regarding Response to Intervention (RTI) in Las Vegas. RTI is at the top of our priority list this year and she is the one who will be overseeing the program.

9. Consent Calendar

Moved by Trustee Neilson and seconded by Trustee Stanfield to approve the Consent Calendar as presented.

AYES: Stanfield, Brown, Neilson

NOES: None

ABSTAIN: Trustee Gleisberg

10. Action/Discussion Items

10.1 Moved by Trustee Gleisberg and seconded by Trustee Neilson to approve the Board's Annual Organizational Meeting to be part of the next regularly scheduled meeting on August 16, 2011.

AYES: Stanfield, Brown, Gleisberg, Neilson

NOES: None

ABSTAIN: None

10.2 Moved by Trustee Gleisberg and seconded by Trustee Stanfield to approve the Alvo Institute Service Agreement as presented.

AYES: Stanfield, Brown, Gleisberg, Neilson

NOES: None

ABSTAIN: None

10.3 Moved by Trustee Stanfield and seconded by Trustee Neilson to amend the Mission, Vision & Core Values as presented.

AYES: Stanfield, Brown, Gleisberg, Neilson

NOES: None

ABSTAIN: None

10.4 Moved by Trustee Neilson and seconded by Trustee Gleisberg to approve the Director's Goals for the 2011-12 school year as presented.

AYES: Stanfield, Brown, Gleisberg, Neilson

NOES: None

ABSTAIN: None

10.5 Moved by Trustee Stanfield and seconded by Trustee Neilson to approve the Uniform Complaint Quarterly Report as presented.

AYES: Stanfield, Brown, Gleisberg, Neilson

NOES: None

ABSTAIN: None

10.6 Moved by Trustee Gleisberg and seconded by Trustee Neilson to approve the Proposed Growth reorganization Plan including the Job Descriptions and revised corrected salary scales.

AYES: Stanfield, Brown, Gleisberg, Neilson

NOES: None

ABSTAIN: None

10.7 Public Forum was opened at 5:45pm to hear any comments regarding the Student Internet Safety Policy.

With no comments being heard the Public Forum was closed at 5:46pm. Moved by Trustee Stanfield and seconded by Trustee Gleisberg to approve the Student Internet Safety Policy as presented.

AYES: Stanfield, Brown, Gleisberg, Neilson

NOES: None

ABSTAIN: None

11. Curriculum

11.1 Moved by Trustee Gleisberg and seconded by Trustee Stanfield to amend the 2011-12 Graduation Requirement as presented.

AYES: Stanfield, Brown, Gleisberg

NOES: None

ABSTAIN: None

12. Closed Session

The Board convened to Closed Session at 5:45 p.m.

Public Employee Performance Evaluation (Gov Code 54957)

Title: Executive Director

13. Report to Public Action Taken In Closed Session

The Board reconvened to Open Session at 5:54 pm

The President reported that the Board unanimously approved the Executive Director's Annual Evaluation as presented.

14. Board/Staff Discussion

None

15. Adjournment – President Brown adjourned the meeting at 5:55 pm.

11.2

PACIFIC VIEW CHARTER SCHOOL

Board of Trustees' Meeting
August 16, 2011

Acceptance of Items Donated to Pacific View Charter School

Background Information

The following items have been donated to the School. In accordance with the School's Fiscal Policy-G.Fundraising, Grant Solicitation and Donation Recognition this donation is being presented for acceptance by the Board of Trustees on behalf of the School.

Donor	Description/Conditions Restrictions/Compliance Requirements	Value
Cyndi Rose	17" LCD Monitor	Estimated value \$ 60.00
University of California San Marcos	5 Dell Computers	Estimated value \$530.00
	TOTAL VALUE	\$590.00

The staff is recommending the Board accept this donation on behalf of the school.

12.1

Pacific View Charter School

Course Outline

Course Title: Apex Advanced Consumer Math A

Course #: 6286

Department: Mathematics

Credits: 5

Prerequisite: Geometry

Course Description: Apex Advanced Consumer Math A focuses on real-world financial literacy, personal finance, and business subjects. Students focus on topics including personal income, taxes, checking and savings accounts, credit, loans and payments, car leasing and purchasing, home mortgages, stocks, insurance, and retirement planning.

Student Outcomes:

The student will be able to:

- 1) Explain inflation and the national debt.
- 2) Understand income and budgeting.
- 3) Solve linear equations and use them to compute wages.
- 4) Understand income tax.
- 5) Explain simple interest, compound interest, and exponential growth.
- 6) Understand sales tax and calculate interest.
- 7) Examine installment loans and deferred payments.
- 8) Balance a checkbook.

Assessment: Student outcomes will be based on student performance through examinations, assignments, and qualitative evaluations. Student assessments include a computer-scored test, worksheets and discussion questions.

Instructional Materials: Apex Learning®

Board Approval Date: 6/15/10

Amended:

Pacific View Charter School

Course Outline

Course Title: Apex Advanced Consumer Math B

Course #: 6297

Department: Mathematics

Credits: 5

Prerequisite: Geometry/Advanced
Consumer Math A

Course Description: Advanced Consumer Math B continues the focus on real-world financial literacy, personal finance, and business subjects. This course extends students' investigations using more advanced mathematics, such as systems of equations when studying cost and profit issues and exponential functions when calculating interest problems.

Student Outcomes:

The student will be able to:

- 1) Understand car leasing, owning, and depreciation.
- 2) Examine all types of mortgages.
- 3) Understand car and life insurance.
- 4) Discuss retirement account options.
- 5) Understand investments, including CD's, annuities, stocks, and bonds.
- 6) Explore cost and revenue functions.
- 7) Examine storage, inventory, and other business concerns.

Assessment: Student outcomes will be based on student performance through examinations, assignments, and qualitative evaluations. Student assessments include a computer-scored test, worksheets and discussion questions.

Instructional Materials: Apex Learning®

Approval Date: 6/15/10

Amended:

12.2

Pacific View Charter School

Course Outline

Course Title: CAHSEE Prep Language Arts **Board Approval Date:** 1/20/09
Course #: 5869 **Department:** Electives
Credits: 2.5 Credits per course **Grading:** Pass/No Pass

Course Description: This course is designed to teach students the kind of problem solving and analytical thinking needed to be successful when taking the CAHSEE. Each lesson in the course builds upon and reinforces the strategy from the previous lesson. The series of lessons in the course provide students with the opportunity for application and synthesis of the strategies in simulated test situations. Students are required to attend a teacher led Language Arts CAHSEE prep workshop weekly to pass the course. Students can take this course twice to receive a maximum of five elective credits.

Workshop Requirement: Students are required to attend the CAHSEE Prep Language Arts class at PVCS. Students who are absent from the class more than once will not earn the 2.5 credits for the class.

Student Outcomes:

The student will be able to:

- 1) Learn problem-solving skills that will help prepare students for the CAHSEE and in language arts classes.
- 2) Practice analytical thinking skills needed to be successful when taking the CAHSEE.
- 3) Able to apply and synthesize strategies for test situations.
- 4) Refine pre-writing skills and strategies.
- 5) Practice writing with writing prompts and on-demand writing.
- 6) Apply strategies to expository and literary text.
- 7) Annotate poems and narratives.
- 8) Become familiar with basic information about the CAHSEE.

Assessment: Student outcomes will be based on student assignments and performance in the course.

Textbook: Getting Ready for the CAHSEE Language Arts Consumable Student Resource Book & Teacher Binder, San Diego County Office of Education, 2006

Board Approved: 1/20/09

Amended: 4/19/11

Pacific View Charter School Course Outline

Course Title: CAHSEE Prep Mathematics

Board Approval Date: 1/20/09

Course #: 0597

Department: Electives

Credits: 2.5 Credits per course

Grading: Pass/No Pass

Course Description: This course is designed to provide intervention for students who are at risk of not passing the mathematics section of the CAHSEE. This course uses a balanced approach of direct instruction and inquiry, and the units of instruction are taught and reviewed in a systematic format. The series of lessons in the course provide students with the opportunity for application and synthesis of the strategies in simulated test situations. Students are required to attend a teacher led Math CAHSEE prep workshop weekly to pass the course. Students can take this course twice to receive a maximum of five elective credits.

Workshop Requirement: Students are required to attend the CAHSEE Prep Mathematics class at PVCS. Students who are absent from the class more than once will not earn the 2.5 credits for the class.

Student Outcomes:

The Student will be able to:

- 1) Learn problem-solving skills that will help prepare students for the CAHSEE and in math classes.
- 2) Practice analytical thinking skills needed to be successful when taking the CAHSEE.
- 3) Able to apply and synthesize strategies for test situations.
- 4) Explore and review content standards in mathematics.
- 5) Become familiar with basic information about the CAHSEE.

Assessment: Student outcomes will be based on student assignments and performance in the course.

Textbook: Getting Ready for the CAHSEE Math Consumable Student Resource Book & Teacher Binder, San Diego County Office of Education, 2006

Board Approved: 1/20/09

Amended: 4/19/11

12.3

Pacific View Charter School

Course Outline

Course Title: Apex World History A Since the Renaissance

Course #: 2072

Department: Social Science

Credits: 5

Course Description: The course covers major themes in world history, including the development and influence of human-geographic relationships, political and social structures, economic systems, major religions and belief systems, the effects of science and technology, the vital role of the arts, and the importance of trade and cultural exchange. Topics covered in this course include the Reformation and its legacy, the Scientific Revolution, European exploration, the Enlightenment, political revolutions, the rise of nation-states, and the industrial era. Primary source documents, which appear frequently, encourage students to make connections to evidence from the past. Writing skills are honed through a spiraled sequence of short analytic pieces.

Student Outcomes:

The student will be able to:

- 1) Explore Europe under the Ancient Regime.
- 2) Examine the American, French and European revolutions.
- 3) Study the age of industrialization.
- 4) Examine nationalism and democracy in Europe.

Assessment: Student outcomes will be based on student performance through assignments, quizzes, and examinations. Student assessments include a computer-scored test, worksheets and discussion questions.

Instructional Materials: Apex Learning

Board Approval Date:

Pacific View Charter School

Course Outline

Course Title: Apex World History B Since the Renaissance

Course #: 2073

Department: Social Science

Credits: 5

Course Description: The course covers major themes in world history, including the development and influence of human-geographic relationships, political and social structures, economic systems, major religions and belief systems, the effects of science and technology, the vital role of the arts, and the importance of trade and cultural exchange. Topics covered in this course include the spread of imperialism, and the issues and conflicts of the 20th and 21st centuries. Primary source documents, which appear frequently, encourage students to make connections to evidence from the past. Writing skills are honed through a spiraled sequence of short analytic pieces.

Student Outcomes:

The student will be able to:

- 1) Explore the age of Imperialism.
- 2) Examine World War I.
- 3) Study World War II and the Holocaust.
- 4) Explore the new age of Internationalism.

Assessment: Student outcomes will be based on student performance through assignments, quizzes, and examinations. Student assessments include a computer-scored test, worksheets and discussion questions.

Instructional Materials: Apex Learning

Board Approval Date: