

# Pacific View Charter School

A California Public School and Nonprofit 501 (c) (3) Corporation

3670 Ocean Ranch Blvd., Oceanside, California 92056

Phone # (760) 757-0161

## AGENDA

Board of Trustees' Meeting – Tuesday, July 18, 2017

5:00pm

- 1.0 Call to Order/Roll Call
- 2.0 Approval of Agenda Action
- 3.0 Pledge of Allegiance
- 4.0 Public Comment
- 5.0 Introductions
- 6.0 Executive Director's Report Information
- 7.0 Consent Calendar

These agenda items are considered routine and will be approved in one action without discussion. If a Board Trustee requests that an item be removed from the consent calendar or a citizen wishes to speak to an item, the item will be considered under Action Items.

  - 7.1 Minutes from Board Meeting of June 27, 2017 Action
- 8.0 Action/Discussion Items
  - 8.1 Annual Board Organizational Meeting
    - Date
    - Time
    - Location
    - Elections Action
  - 8.2 Conflict of Interest Code of Pacific View Charter School Action
- 9.0 Curriculum
  - 9.1 Poetry A & B Course Outlines Action
  - 9.2 Math Readiness A & B Course Outlines Action
- 10.0 Board/Staff Discussion
- 11.0 Adjournment

**7.1**

# Pacific View Charter School

A California Public School and Nonprofit 501 (c) (3) Corporation  
3670 Ocean Ranch Blvd., Oceanside, California 92056  
Phone # (760) 757-0161

## Board of Trustees' Meeting –Tuesday, June 27, 2017 Board Minutes

### 1.0 Call to Order/Roll Call

President Brown called the meeting to order at 5:03pm. Present President Brown attending via phone from 1200 Bromberg St #213, Mineola, Tx, 1<sup>st</sup> Vice President Jon Walters, Trustee Nichole Taylor. Absent: Trustee Eve Meyer

### 2.0 Approval of Agenda

Moved by President Brown & seconded by Trustee Taylor to approve the agenda as presented.

AYES: Brown, Taylor, Walters

NOES: None

ABSTAIN: None

ABSENT: Meyer

### 3.0 Pledge of Allegiance

The Pledge of Allegiance was let by 1<sup>st</sup> Vice President Walters

### 4.0 Public Comment

None

### 5.0 Introductions

Erin Gorence, Director of Curriculum, Gayl Johnson, Director of Student Services, Kathy Cohen, Lead High School Teacher; Kira Fox, Director of Central Office & Finance, Lori Bentley, Human Resources & Business Services Specialist

### 6.0 Executive Director's Report

- ✚ Teachers have been very busy with registrations. We are projecting 748 here in Oceanside and 84 in Moreno Valley. The counselors in Moreno Valley have been sending their students after their programs became full.
- ✚ Moreno Valley has not experienced many no shows

### 7.0 Consent Calendar

These agenda items are considered routine and will be approved in one action without discussion. If a Board Trustee requests that an item be removed from the consent calendar or a citizen wishes to speak to an item, the item will be considered under Action Items.

7.1 Moved by President Brown & seconded by Trustee Taylor to approve the Consent Calendar as presented.

AYES: Brown, Taylor & Walters  
NOES: None  
ABSTAIN: None  
ABSENT: Meyer

## **8.0 Action/Discussion Items**

**8.1** Review of the 2017-18 LCAP's new template. The Executive Director went over the 4 Goals with the Board and explained the contents.

**8.2** Moved by President Brown and seconded by 1<sup>st</sup> Vice President Walters to approve the 2017-18 Proposed Adopted Budget as presented.

AYES: Brown, Taylor, Walters  
NOES: None  
ABSTAIN: None  
ABSENT: Meyer

**8.3** Moved by 1<sup>st</sup> Vice President Walters and seconded by Trustee Taylor to approve the Charter School Business Consultant Independent Contractor Agreement as presented.

AYES: Brown, Taylor, Walters  
NOES: None  
ABSTAIN: None  
ABSENT: Meyer

## **9.0 Personnel**

**9.1** Moved by Trustee Taylor and seconded by Vice President Walters to approve the amendments to the School Counselor Job Description as presented.

AYES: Brown, Taylor, Walters  
NOES: None  
ABSTAIN: None  
ABSENT: Meyer

**9.2** Moved by President Brown and seconded by Trustee Taylor to approve the amendments to the 2017-18 Classified Salary Schedule as presented.

AYES: Brown, Taylor, Walters  
NOES: None  
ABSTAIN: None  
ABSENT: Meyer

## **10.0 Public Comment for Closed Session - None**

### **11.0 Closed Session**

The Board convened to Closed Session at 5:34pm

**11.1** Public Employee Performance Evaluation (Gov. Code 54957)  
Title: Founding executive Director

11.2 Conference with labor negotiators (Gov.Code 54957.6)

**12.0 Report Out To Public Action Taken In Closed Session**

The Board reconvened to Open Session at 6:02pm

The Board voted unanimously to approve the Executive Director's annual evaluation as excellent to include the CPI increase of 3.11 as presented from the Governor's May Revise.

Moved by Trustee Taylor and seconded by Vice President Walters to approve a one-time 5% bonus for both Certificated and Classified Staff from the document presented.

**13.0 Board Staff Discussion** – None

**14.0 Adjournment** – President Brown adjourned the meeting at 6:09 p.m.

# 8.2

**RESOLUTION REGARDING  
CONFLICT OF INTEREST CODE OF  
PACIFIC VIEW CHARTER SCHOOL**

1.     Standard Code of FPPC

The Political Reform Act of 1974 (Government Code § 81000 *et seq.*) requires each state and local government agency to adopt and promulgate a conflict of interest code. As a local government agency, Pacific View Charter School (“PVCS”) is therefore required to adopt such a code. The Fair Political Practices Commission (“FPPC”) has adopted a regulation (2 Cal. Code of Regs. § 18730) which contains the terms of a model conflict of interest code, which can be incorporated by reference as an agency’s code. After public notice and hearing, the regulation may be amended by the FPPC to conform to amendments in the Political Reform Act.

2.     Adoption of Standard Code of FPPC

The terms of 2 Cal. Code of Regs. § 8730 and any future amendments to it duly adopted by the FPPC are hereby adopted and incorporated herein by reference. This regulation and the Appendix attached hereto designating officials and employees and establishing disclosure categories shall constitute the Conflict of Interest Code of PVCS. This Code shall take effect when approved by the Board of Supervisors for the County of San Diego, and shall thereupon supersede any and all prior codes adopted by PVCS.

3.     Filing of Statements of Economic Interests

Pursuant to Section 4 of the model code set forth in 2 Cal. Code of Regs. § 18730(b), designated employees set forth in the Appendix shall file Statements of Economic Interests (Form 700) with the Secretary of PVCS. Upon receipt of the statements of the members of the Board of Directors, the Secretary shall make and retain copies and forward the originals of these statements to the Clerk of the Board of Supervisors for the County of San Diego. Statements for all other designated employees shall be retained by the Secretary.

APPROVED AND ADOPTED by the Board of Directors of PVCS on the ~~15<sup>th</sup>~~ day of ~~September, 2009~~.

\_\_\_\_\_  
Martha Brown, President  
Pacific View Charter School

ATTEST:

\_\_\_\_\_  
Gina Campbell, Secretary  
Pacific View Charter School

**APPENDIX TO  
CONFLICT OF INTEREST CODE OF  
PACIFIC VIEW CHARTER SCHOOL**

**Preamble**

Any person designated in Section I of this Appendix who is unsure of any right or obligation arising under this Code may request a formal opinion or letter of advice from the FPPC or an opinion from Pacific View Charter School's ("PVCS") General Counsel. (Gov. Code § 83114; 2 Cal. Code of Regs. § 18730(b)(11).) A person who acts in good faith in reliance on an opinion issued to him or her by the FPPC shall not be subject to criminal or civil penalties for so acting, provided that all material facts are stated in the opinion request. (Gov. Code § 83114(a).)

Opinions rendered by General Counsel do not provide any statutory defense to an alleged violation of conflict of interest statutes or regulations. The prosecuting agency may, but is not required to, consider a requesting party's reliance on General Counsel's opinion as evidence of good faith. In addition, PVCS may consider whether such reliance should constitute a mitigating factor to any disciplinary action that PVCS may bring against the requesting party under Government Code § 91003.5.

**I.**

**Designated Employees**

<u>Designated Employees</u>	<u>Categories Disclosed</u>
Members of the Board of Directors of PVCS	All
<i>Executive Director, PVCS</i>	<i>All</i>
<i>Director of Central Office &amp; Finance</i>	<i>All</i>
<i>Site Supervisor</i>	<i>4,5</i>
<i>Director of Curriculum</i>	<i>4,5</i>
<i>Director of Student Services</i>	<i>4,5</i>
<i>Human Resources &amp; Business Services</i>	<i>4,5</i>
<i>Consultants/New Positions<sup>1</sup></i>	<i>All</i>

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<sup>1</sup> *Consultants/New Positions shall be included in the list of designated positions and shall disclose pursuant to the broadest disclosure category in the code, subject to the following limitations:*

With respect to consultants or *new positions*, the Executive Director may determine in writing that a particular consultant or *new position*, is hired to perform a range of duties that is limited in scope and thus is not required to comply with the written disclosure requirements described in these categories. Such written determination shall include a description of the consultant's or *new positions* duties and, based upon that description,

a statement of the extent of disclosure requirements. The Executive Director's determination is a public record and shall be retained for public inspection by PVCS in the same manner as this Conflict of Interest Code. Nothing herein excuses any such consultant from any other provision of this Conflict of Interest Code.

## **II.**

### **Disclosure Categories**

#### Category 1. All-Inclusive Reportable Investments

A designated employee in this category shall report all reportable investments, as defined in Government Code §82034, in business entities located in, doing business in, planning to do business in, or having done business in the previous two (2) years in San Diego County which operate or provide any of the following:

- Accounting or auditing services
- Banks and savings and loans
- Computer hardware or software, or computer services or consultants
- Communications equipment or services
- Educational services, supplies and materials
- Entities or persons who have filed claims against PVCS or have claims pending against PVCS
- Insurance brokers and agencies
- Insurance adjusting, claims auditing or administration, or underwriting services
- Office equipment or supplies
- Personnel and employment companies and services
- Printing or reproduction services, publications, and distribution
- Securities, investment or financial services companies
- Title insurance and escrow

#### Category 2. Reportable Interests in Real Property

A designated employee in this category shall disclose all interests in real property, as defined in Government Code §§82033 and 82035, that is

- (a) within or not more than two (2) miles outside the boundaries of San Diego County that has situated on it any business entity named in category no. 1 above; or
- (b) within two (2) miles of any facility or real property owned or used by PVCS.

### Category 3. Reportable Income

A designated employee in this category shall disclose all income as defined in Government Code §82030 of the designated employee from the below-listed sources located in, doing business in, planning to do business in, or having done business in the previous two (2) years in San Diego County during the reporting period.

- Accounting or auditing services
- Banks and savings and loans
- Computer hardware or software, or computer services or consultants
- Communications equipment or services
- Educational services, supplies and materials
- Entities or persons who have filed claims against PVCS or have claims pending against PVCS
- Insurance brokers and agencies
- Insurance adjusting, claims auditing or administration, or underwriting services
- Office equipment or supplies
- Personnel and employment companies and services
- Printing or reproduction services, publications, and distribution
- Securities, investment or financial services companies
- Title insurance and escrow

### Category 4. Less-Inclusive Reportable Investments

A designated employee in this category shall disclose only investments as defined in Government Code §82034 in any business entity, which within the last two years has contracted with or in the foreseeable future may contract with PVCS to provide personnel, services, supplies, material, machinery or equipment:

(a) to PVCS, of the type utilized by PVCS which is located in or doing business in San Diego County, and associated with the job assignment or position of the designated employee; or

(b) to any entity which has contracted with PVCS within the last two years or which in the future foreseeably may contract with PVCS to provide services, supplies, materials, machinery or equipment associated with the job assignment or position of the designated employee.

### Category 5. Less-Inclusive Reportable Income

A designated employee in this category shall disclose only that reportable income as defined in Government Code §82030 which is derived from a source which within the last two years has contracted with PVCS or in the future foreseeably may contract with PVCS to provide personnel, services, supplies, materials, machinery or equipment:

(a) to PVCS, of the type utilized by PVCS which is located in or doing business in San Diego County, and associated with the job assignment or position of the designated employee; or

(b) to any entity which has contracted with PVCS within the last two years or which in the future foreseeably may contract with PVCS to provide personnel, services, supplies, materials, machinery or equipment associated with the job assignment or position of the designated employee.

Category 6. Business Positions

A designated employee in this category shall disclose by completing Form 700, Schedule "C." A designated employee shall list:

- (a) the name and address of each business entity in which he or she is a director, officer, partner, trustee, employee, or in which he or she holds any position of management;
- (b) a description of the business activity in which the business entity is engaged; and
- (c) the designated employee's position with the business entity.

Board Approved: November 10, 2009

Board Amended:

# 9.1

## Pacific View Charter School Course Outline

Course Title: Poetry A  
Department: Electives

Course #: 1220  
Credits: 5

### **Course Description:**

This course introduces students to the poetry of various authors, styles, and themes. Students will learn about a variety of themed poetry, focusing on two new themes per week. Students will analyze each theme and then create their own poems using that theme. Students will also develop an appreciation for poetry and the various styles and themes studied. This course will focus on twelve poetic themes: memories, poems of loss, surreal poems, myth/legend poems, love poems, the natural world poems, extended metaphor poems, reanimating dead metaphors, political poems, war poems, dream poetry, and poetry about writing.

### **Student Outcomes:**

Students will be able to:

- 1) Analyze poems to improve reading comprehension and knowledge.
- 2) Engage in reading, writing, and analysis of selected poems.
- 3) Identify figurative language, literal vs. figurative meanings, tone, theme, and symbolism in poetry.
- 4) Summarize/interpret poems.
- 5) Understand connections between what is written and how poems are written (structure).
- 6) Write poems of varying lengths using rich and effective language and exhibiting organized and developed ideas which support a specific theme.

### **Assessment:**

Students will demonstrate mastery of concepts through a variety of assessment tools including introductory assignments for each week's themes, critical analysis of poems, and a final poetry portfolio.

### **Instructional Materials:**

1. Teacher created materials to describe each theme of poetry.
2. Primary source poems from various poets.

Board Approval:

## Pacific View Charter School Course Outline

Course Title: Poetry B  
Department: Electives

Course #: 1221  
Credits: 5

### **Course Description:**

This course introduces students to the poetry of various authors, styles, and structures. The course focuses on multiple poetic structures and how structured poems are developed. Students will be taught about many types of poetic structures, focusing on two new structures per week. For each type of structure covered, a brief history will be given, including examples of specific poems, before students create their own versions of the same style. Students will also develop an appreciation for poetry and the various styles and structures studied. This course will focus on structured types of poetry, as well as various subtypes that are used as guides to create poems out of surrounding materials: traditional structures of poems, haiku, limericks and epitaphs, sonnets and villanelles, prose, odes, chance poems, concrete poems, and cut-out poems.

### **Student Outcomes:**

Students will be able to:

- 1). Analyze poems to improve reading comprehension and knowledge.
- 2). Study the historical context of poems for deeper understanding.
- 3). Engage in reading, writing, and analysis of selected poems.
- 4). Identify literary elements in poetry.
- 5). Summarize/interpret poems.
- 6). Draw connections between what is written and how it is written (structure);
- 7). Write poems using rich and effective language and exhibiting organized and developed ideas which support a specific structure.

### **Assessment:**

Students will demonstrate mastery of concepts through a variety of assessment tools including assignments for each week's format styles, critical analysis of poems, and a final poetry portfolio.

### **Instructional Materials:**

1. Teacher created materials to introduce each structure of poetry.
2. Primary source poems from various poets.

# 9.2

## Pacific View Charter School Course Outline

**Course Title:** Math 1 Readiness A

**Department:** Math

**Course #:** 1219

**Credits:** 5

### **Course Description:**

Math 1 Readiness A will formalize and extend the mathematical concepts that students learned in the middle grades. The course will focus on numeric and algebraic manipulation. Common Core math standards are addressed, including operations on real numbers, exponent rules, absolute value, order of operation, integer computations, square roots, solving and graphing linear equations and inequalities, determine and understand slope, basic geometric concepts, and basic statistics concepts. Students will develop the mathematical practice skills required for the Common Core State Standards. Students will build context and connections of the mathematics to the world around them through the use of real problems and situations. Students will be able to communicate their understanding by organizing, clarifying, and refining mathematical information for a given purpose. Students will build mathematical skills that allow them to solve problems and reason logically.

### **Student Outcomes:**

Students will be able to:

1. Apply and extend previous understandings of operations within real numbers.
2. Understand, model, and compute with integers.
3. Develop and use the laws of exponents.
4. Simplify and compute square roots.
5. Represent and analyze mathematical situations and structures using algebraic symbols.
6. Specify locations and describe spatial relationships using coordinate geometry and other representational systems.
7. Write and graph an equation of a line given data points, slope and a point, or a graph.
8. Understand the concepts of parallel and perpendicular lines and how slopes are related.
9. Understand properties of angles, geometric shapes and terms.
10. Represent data with plots on the real number line (dot plots, histograms, and box plots).
11. Determine mean, median and mode given a situation. Decide which measure of central tendency is the most appropriate given the scenario.
12. Determine the absolute value.
13. Create, solve and graph linear equations and inequalities in one variable, including equations with coefficients represented by letters.

### **Assessment:**

Assessments of student outcomes will be based on classwork, homework, and formal assessments.

### **Instructional Materials:**

Edgenuity Common Core Math 1, Pre-Algebra (Prentice Hall), Core Connections Math 1 and a variety of supplemental materials.

Board Approval:

## Pacific View Charter School Course Outline

**Course Title:** Math 1 Readiness B

**Department:** Math

**Course #:** 1210

**Credits:** 5

### **Course Description:**

Math 1 Readiness B will formalize and extend the mathematics that students learned in the middle grades. The course will focus on numeric and algebraic manipulation. Common Core math standards are addressed, including operations with real numbers, patterns in math, exponent rules, absolute value, square roots, polynomials, creating, solving and graphing linear equations and inequalities, geometric concepts such as congruent figures and transformations, and statistics concepts. Students will develop the mathematical practice skills required for the Common Core State Standards. Students will build context and connections of the mathematics to the world around them through the use of real problems and situations. Students will be able to communicate their understanding by organizing, clarifying, and refining mathematical information for a given purpose. Students will build math skills that allow them to solve problems and reason logically.

### **Student Outcomes:**

Students will be able to:

1. Apply and extend previous understandings of operations with real numbers.
2. Perform operations on exponential expressions and simplify using the laws of exponents.
3. Perform operations and simplify radical expressions.
4. Use the distributive property, order of operations, factoring, and algebraic properties to reorganize algebraic expressions into more useful forms. Understand that algebraic relations can be tested by substitution of numbers.
5. Represent and analyze mathematical situations and structures using algebraic symbols.
6. Perform operations and simplify absolute value equations.
7. Draw reasonable conclusions about a situation being modeled.
8. Perform operations on polynomials.
9. Create, solve and graph linear equations and inequalities in one variable, including equations with coefficients represented by letters.
10. Write an equation of a line given data points, slope and a point, or a graph.
11. Determine dependent and independent variables for given situations.
12. Create and interpret dot plots, histograms, and scatterplots.
13. Graph data on an appropriate graph to show information. Be able to read, interpret and analyze results given a graph.

### **Assessment:**

Assessments of student outcomes will be based on classwork, homework, and formal assessments.

### **Instructional Materials:**

Edgenuity Common Core Math 1, Pre-Algebra (Prentice Hall), Core Connections Math 1 and a variety of supplemental materials.

Board Approval: