

- | | | |
|------|--|---------------|
| 7.1 | Minutes from Board Meeting of July 17, 2018 | Action |
| 8.0 | <u>Action/Discussion Items</u> | |
| 8.1 | 2017/2018 Unaudited Actuals | Action |
| 8.2 | Petty Cash | |
| | Petty cash has not been increased since 1999. | |
| | Staff is recommending to increase Petty Cash from \$200 to \$500. | |
| | | Action |
| 8.3 | Moreno Valley Project- CA Clean Energy Job Act Prop 39 – Arithane Contract | |
| | This item amends the original language for completion of the project. | |
| | Staff recommends approval of the amendment. | Action |
| 9.0 | <u>Personnel</u> | |
| 9.1 | Receptionist Job Description | Action |
| 9.2 | Classified Salary Schedule | Action |
| 10.0 | <u>Board/Staff Discussion</u> | |
| 11.0 | <u>Adjournment</u> | |

7.1

Pacific View Charter School

A California Public School and Nonprofit 501 (c) (3) Corporation

3670 Ocean Ranch Blvd., Oceanside, California 92056

Phone # (760) 757-0161

Board of Trustees' Meeting –Tuesday, July 31, 2018

Board Minutes

1. Call to Order/Roll Call

President Brown called the meeting to order at 3:34 pm. Present President Brown attending via phone from 1200 Bromberg St #216, Mineola, Tx, Vice President Jon Walters, Trustee Nichole Taylor, and Trustee Eve Meyer.

2. Approval of Agenda

Moved by Trustee Taylor & seconded by Trustee Meyer to approve the agenda as presented.

AYES: Brown, Taylor, Walters, Meyer

NOES: None

ABSTAIN: None

ABSENT: None

3. Pledge of Allegiance

The Pledge of Allegiance was let by Vice President Walters







4. Public Comment

None

5. Introductions

Erin Gorence, Director of Curriculum, Gayl Johnson, Director of Student Services, Lori Bentley, Human Resources & Business Services Specialist

6. Executive Director's Report

-  Our summer started off bigger than expected. Between the two sites we enrolled over 800 students. The enrollment has now dropped and we are in the 700's
-  We have 52 students that have decided to stay with us from summer
-  Due to the increase in enrollment we will need to hire an additional teacher
-  We hired 10 summer teachers this year
-  We are starting to build our Special Ed team which will consist of 1 Psychologist, 3 Resource Teachers, & 3 Special Ed Instructional Aides
-  Our special education student population continues to grow

7.0 Consent Calendar

These agenda items are considered routine and will be approved in one action without discussion.

If a Board Trustee requests that an item be removed from the consent calendar or a citizen wishes to speak to an item, the item will be considered under Action Items.

7.1 Moved by Vice President Walters & seconded by Trustee Taylor to approve the Consent Calendar as presented.

AYES: Brown, Taylor, Walters & Meyer

NOES: None

ABSTAIN: None

ABSENT: None

8.0 Action/Discussion Items

8.1 Moved by Vice President Walters and seconded by Trustee Taylor to approve the 17-18 school year organizational meeting as follows:

Date: Quarterly meetings to be held on the third Tuesday of each month

Time: 3:30pm

Location: Pacific View Charter School

Elections: President Martha Brown, Vice President Nichole Taylor, Trustee's Walters & Meyer

AYES: Brown, Taylor, Walters, Meyer

NOES: None

ABSTAIN: None

ABSENT: None

8.2 Moved by Vice President Taylor and seconded by Trustee Walters to approve the Moreno Valley CA Clean Energy – Arithane Foam Products Contract as presented.

AYES: Brown, Taylor, Walters, Meyer

NOES: None

ABSTAIN: None

ABSENT: None

8.3 Moved by Vice President Taylor and seconded by Trustee Meyer to approve the Moreno Valley project – Emcor Contract as presented.

AYES: Brown, Taylor, Walters, Meyer

NOES: None

ABSTAIN: None

ABSTAIN: None

ABSENT: None

8.4 Summary of Planned action to meet goal was presented to board.

- ✚ Goal 1 Student Culture & College to Career
- ✚ Goal 2 Professional Development & Instructional Framework
- ✚ Goal 3 Student Performance including unduplicated count students and Professional Development
- ✚ Goal 4 Very specific to hiring credentialed teachers & College & Career growing culture

8.5 Moved by Trustee Walters and seconded by Vice President Taylor to approve the Student Policy #22 as amended.

AYES: Brown, Taylor, Walters, Meyer

NOES: None

ABSTAIN: None

ABSENT: None

9.0 Board Staff Discussion – None

10.0 Adjournment – President Brown adjourned the meeting at 4:10 p.m.

8.1

**Pacific View Charter School
2017/18 Unaudited Actuals Budget
Financial Summary – June 30, 2018**

Legislation outlined in Education Code Section 47604.33 requires Charter Schools to report their financial statements four times a year to their Sponsoring District, County Office of Education, and the California Department of Education. The financial reporting includes Budget Adoption, First Interim, Second Interim and Unaudited Actuals. The enclosed financial reports provide an update and detail of the School's 2017/18 financial status, Unaudited Actuals, 2018/19 Budget and projections for two subsequent fiscal years. The 2017/18 Unaudited Actuals will require the Board's review and action.

The 2017/18 Unaudited Actuals includes the following items:

- ✓ 2017/18 Unaudited Actuals Multi-year Projections and Assumptions
- ✓ 2017/18 Local Control Funding Formula
- ✓ 2017/18 School Services of California Dart Board
- ✓ 2017/18 Unaudited Actuals Charter School Alternative Form

California Department of Education has created an LCFF calculator. LCFF base funding, supplemental and concentration grants are calculated using CDE's model. SSC Dartboard reflects the per student formula. PVCS has projected conservative enrollment for the current and two following school years. Enrollment and other financial data will be updated at First Interim.

	K-3	4-6	7-8	9-12
LCFF Base Grants	\$7,193	\$7,303	\$7,518	\$8,712
Supplemental Grants	20%	20%	20%	20%
Concentration Grants	50%	50%	50%	50%

Proposed/Adopted Budget Enrollment and Average Daily Attendance (A.D.A.)

	2017/18	2018/2019	2019/2020	2020/2021
Enrollment	512	542	557	572
A.D.A.	563.13	596.93	614.85	634.21
A.D.A. Ratio	1.11%	1.11%	1.11%	1.11%

The enclosed reports provide updated, detailed financial information for our 2016/17 budget. Included in the Unaudited Actuals Report are 2018/2019 Adopted Budget and projections for two subsequent fiscal years.

**PACIFIC VIEW CHARTER SCHOOL
MULTI-YEAR PROJECTION
2018-2021 Proposed/Adopted Budget**

ENTERPRISE FUND		2017-18 Unaudited Actuals Budget	2018-19 Proposed Adopted Budget	2019-20 Projected Budget	2020-21 Projected Budget
A. REVENUES					
1) Revenue Limit Sources	8010-8099	5,632,401	6,056,712	6,376,024	6,812,321
2) Other Federal Revenues	8100-8299	0	0	0	0
3) Other State Revenues	8300-8599	335,920	576,262	585,818	589,277
4) Other Local Revenues	8600-8799	271,525	13,000	13,000	13,000
5) TOTAL REVENUES		6,239,846	6,645,974	6,974,842	7,414,598
B. EXPENDITURES					
1) Certificated Salaries	1000-1999	2,291,570	2,894,830	2,981,675	3,071,125
2) Classified Salaries	2000-2999	584,468	772,589	795,767	819,640
3) Employee Fringes	3000-3999	973,459	1,254,505	1,364,816	1,457,681
4) Books, Supplies, Non-Capital Equip	4000-4999	353,472	211,602	217,950	224,489
5) Services, Other Operating Exp	5000-5999	696,729	1,467,217	1,511,234	1,556,571
7) Other Outgo	6000-6999	132,006	0	0	0
8) Direct Support/Indirect Costs	7300-7399	137,078	0	0	0
9) TOTAL EXPENDITURES		5,168,783	6,600,743	6,871,442	7,129,505
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES & USES		1,071,063	45,231	103,401	285,093
D. Other Financing Sources/Uses					
1) Interfund Transfers In - 8919					
2) Interfund Transfers Out - 7619					
E. Net Increase(Decrease) in Fund Balance		1,071,063	45,231	103,401	285,093
F. FUND BALANCE, RESERVES					
1) Fund 62/62-01 Beginning Balance/July 1		4,137,174	5,208,237	5,253,468	5,356,869
2) Ending Balance		5,208,237	5,253,468	5,356,869	5,641,962
Components of Fund Balance					
Restricted for Econ Uncert.		155,063	198,022	206,143	213,885
Restricted for Special Purposes		5,053,174	5,055,446	5,150,726	5,428,077
Undesignated		0	0	0	0
Total Components of Fund Balance		5,208,237	5,253,468	5,356,869	5,641,962
SPECIAL RESERVE FUND FOR CAPITAL OUTLAY PROJECTS		169,248	169,248	169,248	169,248

**PACIFIC VIEW CHARTER SCHOOL
MULTI-YEAR PROJECTION
2018-2021 Proposed/Adopted Budget**

		2017-18 Unaudited Actuals	2018-19 Proposed Adopted	2019-20 Projected Budget	2020-21 Projected Budget
Designated for Economic Uncertainty		155,063	198,022	206,143	213,885
	TOTAL	155,063	198,022	206,143	213,885
Revolving Cash Reserve		200	200	200	200
Deferred Maintenance Reserve		50,000	50,000	50,000	50,000
Facilities/Architect		50,000	50,000	50,000	50,000
Facilities Reserve		217,000	217,000	217,000	217,000
Land/Bldg/Deprec/Growth		4,514,262	4,516,534	4,611,814	4,889,165
Long Term Debt Reserve (Building)		217,571	217,571	217,571	217,571
Long Term Debt Reserve (Automobile)		4,141	4,141	4,141	4,141
	TOTAL	5,053,174	5,055,446	5,150,726	5,428,077
Undesignated	9790-000	(0)	0	0	(0)
	TOTAL	(0)	0	0	(0)
TOTAL RESERVES		5,208,237	5,253,468	5,356,869	5,641,962

**PACIFIC VIEW CHARTER SCHOOL
MULTI-YEAR PROJECTION
2018-2021 Proposed/Adopted Budget**

	2018-19 PROJECTED	2019-20 PROJECTED	2020-21 PROJECTED
<u>REVENUE</u>			
1. COLA	2.71%	2.57%	2.67%
2. LOTTERY	\$146.00	\$146.00	\$146.00
3. ENROLLMENT ESTIMATES			
Totals	542	557	572
4. ENROLLMENT INCREASE(DECREASE)	40	15	15
5. REVENUE LIMIT ADA	601.62	618.27	634.92
<u>EXPENDITURES</u>			
1. FRINGE BENEFIT RATES			
STRS State Teachers Retirement System	16.28%	18.130%	19.10%
PERS Public Employee Retirement System	18.062%	20.800%	23.500%
Social Security	6.20%	6.20%	6.20%
Medicare	1.45%	1.45%	1.45%
SUI State Unemployment Insurance/ 09/10 .30%	1.10%	1.10%	1.10%
Workers Compensation/09/10 1.80%	1.89%	1.89%	1.89%
Health Insurance cost per year	\$ 420,963	\$ 433,592	\$ 446,600
Books and Supplies/Other Operating Services	5%	3%	3%

**PACIFIC VIEW CHARTER SCHOOL
MULTI-YEAR PROJECTION
2018-2021 Proposed/Adopted Budget**

REVENUES	2018-19	2019-20	2020-21
<i>Total Student Enrollment</i>	<i>542</i>	<i>557</i>	<i>572</i>
<i>Total Student ADA</i>	<i>596.93</i>	<i>614.85</i>	<i>634.92</i>
Student ADA at 111% - MS - Grade K-3	16.30	16.79	17.30
Student ADA at 111% - MS - Grade 4-6	46.27	47.66	49.09
Student ADA at 111% - MS - Grade 7-8	86.88	89.49	92.18
Student ADA at 111% - HS - Grade 9-12	447.48	460.91	475.64
Revenue Limit Sources			
0000-000 8011 LCFF Base Funding	2,643,540	2,915,797	3,217,558
0000-000-8011-001 LCFF Base Funding Prior Year	0	0	0
0000-500-8011 Supplemental & Concentration Grants	783,128	804,379	911,039
0000-500-8011-001 Supplemental & Concentratio Grants PY	0	0	0
1400-000-8012 Education Protection Account	859,526	885,330	913,206
1400-000-8012-001 Education Protection Account Prior Year	0	0	0
0000-000-8096 In lieu of Property Taxes-Included in Prin Appor	1,770,518	1,770,518	1,770,518
0000-000-8096-001 In lieu of Property Tax Prior Year	0	0	0
TOTALS	6,056,712	6,376,024	6,812,321
Other State Revenues			
0000-000-8550 Mandated Costs	40,000	40,000	40,000
1100-000-8560 State Lottery - CY Unrestricted	84,224	86,751	89,353
1100-000-8560-001 State Lottery - Prior Year Unrestricted	0	0	0
6300-000-8560 State Lottery - CY Restricted	27,690	28,521	29,376
6500000-8590 Special Education	345,622	345,622	345,622
Various-8590 Star Testing Revenue	1,800	1,800	1,800
6230000-8590 Prop 39	76,926	83,125	83,125
TOTALS	576,262	585,818	589,277
Other Local Revenues			
0000-000-8660 Interest	8,000	8,000	8,000
0000-000-8699 All other local revenue	5,000	5,000	5,000
0000-000-8699 Microsoft Voucher Funds	0	0	0
TOTALS	13,000	13,000	13,000
TOTAL REVENUE	\$6,645,974	\$6,974,842	\$7,414,598

**PACIFIC VIEW CHARTER SCHOOL
MULTI-YEAR PROJECTION
2018-2021 Proposed/Adopted Budget**

EXPENDITURES		2018-19	2019-20	2020-21
		21.9	21.9	21.9
<i>Certificated Salaries</i>				
1000-1999		2,894,830	2,981,675	3,071,125
Teacher salaries based on 21.9 FTE				
Admin Salaries 3.7FTE				
<i>Classified Salaries</i>				
2000-2999		772,589	795,767	819,640
Support staff & office salaries 7.5 FTE				
Admin Salaries 1.0 FTE				
<i>Employee Fringes</i>				
3111/3211 STRS		464,361	540,578	586,585
3212 PERS		139,545	165,519	192,615
3311/3312 Social Security		52,350	49,338	50,818
3321/3322 Medicare		53,335	54,773	56,416
3401/3402 Health & Welfare Benefits		420,963	433,592	446,600
3501/3502 Unemployment Insurance		48,178	49,623	51,112
3601/3602 Workman's Compensation Ins.		75,773	71,394	73,535
TOTALS		1,254,505	1,364,816	1,457,681
<i>Books and Supplies</i>				
4000-4999		211,602	217,950	224,489
<i>Services, Other Operating Expense</i>				
5000-5999		1,467,217	1,511,234	1,556,571
conferences, mileage, dues & memberships, insurance, gas & electricity, irrigation, trash, pest control, contracted				
cleaning services, leases, maintenance agreements, grounds & repairs, equipment leases, bank expenses,				
contracted services, bottled water, employment services, security services, charter buses, software licensing,				
print shop services, SDCOE systems, oversight fee, payroll services, legal expenses, advertising, telephones &				
cell phones, postage, internet costs				
<i>Other Outgo</i>		0	0	0
<i>Direct Support/Indirect Costs</i>		0	0	0
TOTAL EXPENDITURES		\$6,600,743	\$6,871,442	\$7,129,505

LCFF Calculator Universal Assumptions											
Pacific View Charter (3731221) - 2017-18 Second Interim											
1/31/2018											
Summary of Funding											
	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	
Target Components:											
Base Grant	3,663,847	3,654,609	4,066,781	4,741,434	4,723,191	5,132,509	5,410,865	5,725,048	6,083,678	6,461,865	
Grade Span Adjustment	100,164	99,474	98,434	107,615	107,325	116,317	122,877	129,983	137,775	146,410	
Supplemental Grant	434,743	424,586	481,249	588,093	591,641	638,257	666,373	718,296	772,207	814,271	
Concentration Grant	51,756	29,093	57,687	136,743	150,712	152,216	144,154	185,605	219,617	218,403	
Add-ons	-	-	-	-	-	-	-	-	-	-	
Total Target	4,250,510	4,207,762	4,704,151	5,573,885	5,572,869	6,039,299	6,344,269	6,758,932	7,213,277	7,640,949	
Transition Components:											
Target	\$ 4,250,510	\$ 4,207,762	\$ 4,704,151	\$ 5,573,885	\$ 5,572,869	\$ 6,039,299	\$ 6,344,269	\$ 6,758,932	\$ 7,213,277	\$ 7,640,949	
Funded Based on Target Formula (based on prior year P-2 certification)	FALSE	FALSE	FALSE	FALSE	FALSE	FALSE	FALSE	FALSE	FALSE	FALSE	
Floor	2,978,587	3,071,221	3,789,700	5,018,011	5,224,257	5,702,876	6,220,037	6,543,439	6,961,281	7,429,252	
Remaining Need after Gap (informational only)	1,119,271	793,758	433,837	244,158	191,841	-	-	-	-	-	
Current Year Gap Funding	152,652	342,783	480,614	311,716	156,771	336,423	124,232	215,493	251,996	211,697	
Miscellaneous Adjustments	-	-	-	-	-	-	-	-	-	-	
Economic Recovery Target	-	-	-	-	-	-	-	-	-	-	
Additional State Aid	-	-	-	-	-	-	-	-	-	-	
Total LCFF Entitlement	\$ 3,131,239	\$ 3,414,004	\$ 4,270,314	\$ 5,329,727	\$ 5,381,028	\$ 6,039,299	\$ 6,344,269	\$ 6,758,932	\$ 7,213,277	\$ 7,640,949	
Components of LCFF By Object Code											
	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23
8011 - State Aid	\$ 1,308,667	\$ 1,656,232	\$ 1,754,871	\$ 2,310,083	\$ 2,946,931	\$ 2,999,281	\$ 3,645,711	\$ 3,926,491	\$ 4,315,019	\$ 4,743,662	\$ 5,144,862
8011 - Fair Share	-	-	-	-	-	-	-	-	-	-	-
8311 & 8590 - Categoricals	305,189	-	-	-	-	-	-	-	-	-	-
EPA (for LCFF Calculation purposes)	617,714	568,485	706,491	759,873	853,382	793,964	805,806	829,996	856,131	881,833	908,305
Local Revenue Sources:											
8021 to 8089 - Property Taxes	-	-	-	-	-	-	-	-	-	-	-
8096 - In-Lieu of Property Taxes	944,502	906,522	952,642	1,200,358	1,529,414	1,587,782	1,587,782	1,587,782	1,587,782	1,587,782	1,587,782
Property Taxes net of in-lieu	-	-	-	-	-	-	-	-	-	-	-
TOTAL FUNDING	\$ 3,176,072	\$ 3,131,239	\$ 3,414,004	\$ 4,270,314	\$ 5,329,727	\$ 5,381,028	\$ 6,039,299	\$ 6,344,269	\$ 6,758,932	\$ 7,213,277	\$ 7,640,949
Basic Aid Status											
Less: Excess Taxes	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Less: EPA in Excess to LCFF Funding	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Total Phase-In Entitlement	\$ 3,131,239	\$ 3,414,004	\$ 4,270,314	\$ 5,329,727	\$ 5,381,028	\$ 6,039,299	\$ 6,344,269	\$ 6,758,932	\$ 7,213,277	\$ 7,640,949	\$ 7,640,949
8012 - EPA Receipts (for budget & cashflow)	\$ 614,334	\$ 569,408	\$ 706,223	\$ 756,629	\$ 859,351	\$ 793,964	\$ 805,806	\$ 829,996	\$ 856,131	\$ 881,833	\$ 908,305
Summary of Student Population											
	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	
Unduplicated Pupil Population											
Agency Unduplicated Pupil Count	231.00	192.00	246.00	320.00	300.00	320.00	350.00	355.00	360.00	370.00	
COE Unduplicated Pupil Count	-	-	-	-	-	-	-	-	-	-	
Total Unduplicated pupil Count	231.00	192.00	246.00	320.00	300.00	320.00	350.00	355.00	360.00	370.00	
Rolling %, Supplemental Grant	57.7500%	56.5500%	57.7700%	60.6400%	61.2400%	60.8000%	60.2100%	61.3400%	62.0600%	61.6100%	
Rolling %, Concentration Grant	57.7500%	56.5500%	57.7700%	60.6400%	61.2400%	60.8000%	60.2100%	61.3400%	62.0600%	61.6100%	
FUNDED ADA											
Adjusted Base Grant ADA	Current Year	Current Year	Current Year	Current Year	Current Year	Current Year	Current Year	Current Year	Current Year	Current Year	
Grades TK-3	28.60	21.52	14.36	16.01	15.37	16.30	16.79	17.30	17.82	18.36	
Grades 4-6	23.27	15.53	40.63	54.32	43.65	46.27	47.66	49.09	50.57	52.09	
Grades 7-8	33.89	23.76	39.67	74.54	81.96	86.88	89.49	92.18	94.95	97.80	
Grades 9-12	362.82	379.12	393.95	429.67	422.15	447.48	460.91	475.64	489.91	504.61	
Total Adjusted Base Grant ADA	448.58	439.93	488.61	574.54	563.13	596.93	614.85	634.21	653.25	672.86	
Necessary Small School ADA											
Grades TK-3	-	-	-	-	-	-	-	-	-	-	
Grades 4-6	-	-	-	-	-	-	-	-	-	-	
Grades 7-8	-	-	-	-	-	-	-	-	-	-	
Grades 9-12	-	-	-	-	-	-	-	-	-	-	
Total Necessary Small School ADA	-	-	-	-	-	-	-	-	-	-	
Total Funded ADA	448.58	439.93	488.61	574.54	563.13	596.93	614.85	634.21	653.25	672.86	
ACTUAL ADA (Current Year Only)											
Grades TK-3	28.60	21.52	14.36	16.01	15.37	16.30	16.79	17.30	17.82	18.36	
Grades 4-6	23.27	15.53	40.63	54.32	43.65	46.27	47.66	49.09	50.57	52.09	
Grades 7-8	33.89	23.76	39.67	74.54	81.96	86.88	89.49	92.18	94.95	97.80	
Grades 9-12	362.82	379.12	393.95	429.67	422.15	447.48	460.91	475.64	489.91	504.61	
Total Actual ADA	448.58	439.93	488.61	574.54	563.13	596.93	614.85	634.21	653.25	672.86	

SSC School District and Charter School Financial Projection Dartboard 2017-18 Adopted State Budget

This version of SSC's Financial Projection Dartboard is based on the 2017-18 adopted State Budget. We have updated the cost-of-living adjustment (COLA), Consumer Price Index (CPI), and ten-year T-bill planning factors per the latest economic forecasts. We have also updated the Local Control Funding Formula (LCFF) factors. We rely on various state agencies and outside sources in developing these factors, but we assume responsibility for them with the understanding that they are general guidelines.

LCFF ENTITLEMENT FACTORS				
Entitlement Factors per ADA	K-3	4-6	7-8	9-12
2016-17 Base Grants	\$7,083	\$7,189	\$7,403	\$8,578
COLA at 1.56%	\$110	\$112	\$115	\$134
2017-18 Base Grants	\$7,193	\$7,301	\$7,518	\$8,712

Entitlement Factors per ADA	K-3	4-6	7-8	9-12
2017-18 Base Grants	\$7,193	\$7,301	\$7,518	\$8,712
Grade Span Adjustment Factors	10.4%	-	-	2.6%
Grade Span Adjustment Amounts	\$748	-	-	\$227
2017-18 Adjusted Base Grants	\$7,941	\$7,301	\$7,518	\$8,939
Supplemental Grants (% Adj. Base)	20%	20%	20%	20%
Concentration Grants	50%	50%	50%	50%
Concentration Grant Threshold	55%	55%	55%	55%

LCFF DARTBOARD FACTORS					
Factor	2016-17	2017-18	2018-19	2019-20	2020-21
LCFF Planning Factors	SSC Simulator	SSC Simulator	SSC Simulator ²	SSC Simulator ²	SSC Simulator ²
SSC Gap Funding Percentage	56.08%	43.19%	39.12%	41.60%	44.16%
Department of Finance Gap Funding Percentage	56.08%	43.19%	66.12%	64.92%	100.00%
Gap Funding Percentage ¹ (May Revise)	54.84%	43.97%	-	-	-

PLANNING FACTORS						
Factor		2016-17	2017-18	2018-19	2019-20	2020-21
Statutory COLA		0.00%	1.56%	2.15%	2.35%	2.57%
COLA on state and local share only of Special Education, Child Nutrition, Foster Youth, Preschool, American Indian Education Centers/American Indian Early Childhood Education		0.00%	1.56%	2.15%	2.35%	2.57%
California CPI		2.63%	3.42%	3.35%	3.02%	3.16%
Interest Rate for Ten-Year Treasuries		2.18%	2.47%	2.66%	2.78%	2.85%
California Lottery	Unrestricted per ADA	\$144	\$146	\$146	\$146	\$146
	Restricted per ADA	\$45	\$48	\$48	\$48	\$48
Mandate Block Grant (District)	Grades K-8 per ADA	\$28.42	\$30.34	\$30.34	\$30.34	\$30.34
	Grades 9-12 per ADA	\$56	\$58.25	\$58.25	\$58.25	\$58.25
Mandate Block Grant (Charter)	Grades K-8 per ADA	\$14.21	\$15.90	\$15.90	\$15.90	\$15.90
	Grades 9-12 per ADA	\$42	\$44.04	\$44.04	\$44.04	\$44.04
One-Time Discretionary Funds per ADA		\$214	\$147	-	-	-
CalPERS Employer Rate (projected)		13.888%	15.531%	18.1%	20.8%	23.8%
CalSTRS Employer Rate (statutory)		12.58%	14.43%	16.28%	18.13%	19.10%

RESERVES		
State Reserve Requirement	District ADA Range	Reserve Plan
The greater of 5% or \$66,000	0 to 300	SSC recommends one year's increment of planned revenue growth
The greater of 4% or \$66,000	301 to 1,000	
3%	1,001 to 30,000	
2%	30,001 to 400,000	
1%	400,001 and higher	

¹ Either this percentage or the adopted State Budget gap percentage can be used for calculating movement toward class sizes of 24:1 at grades transitional kindergarten-3.

² For the forecast years, the total dollar amount needed to fund the statutory COLA is applied to the SSC LCFF Simulator.

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM
July 1, 2017 to June 30, 2018**

CHARTER SCHOOL CERTIFICATION

Charter School Name: Pacific View Charter School
CDS #: 37735693731221 (14)
Charter Approving Entity: Oceanside Unified School District
County: San Diego
Charter #: 247

NOTE: An Alternative Form submitted to the California Department of Education will not be considered a valid submission if the following information is missing:

For information regarding this report, please contact:

<u>For County Fiscal Contact:</u>	<u>For Approving Entity:</u>	<u>For Charter School:</u>
<u>alexandre Macasinag</u> Name	<u>Dawn Campbell</u> Name	<u>Gina Campbell</u> Name
<u>Financial Accounting & Data Support Manager</u> Title	<u>Director of fiscal Services</u> Title	<u>Founding Executive Director</u> Title
<u>858-292-3643</u> Telephone	<u>760-966-4075</u> Telephone	<u>760-757-0161</u> Telephone
<u>alexandre.macasinag@sdcoe.net</u> E-mail address	<u>dawn.campbell@oside.us</u> E-mail address	<u>gcampbell@pacificview.org</u> E-mail address

To the entity that approved the charter school:

(X) 2017-18 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been approved, and is hereby filed by the charter school pursuant to *Education Code* Section 42100(b).

Signed: _____ Date: _____
Charter School Official
(Original signature required)

Printed Name: _____ Title: _____

To the County Superintendent of Schools:

(X) 2017-18 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report is hereby filed with the County Superintendent pursuant to *Education Code* Section 42100(a).

Signed: _____ Date: _____
Authorized Representative of
Charter Approving Entity
(Original signature required)

Printed Name: _____ Title: _____

To the Superintendent of Public Instruction:

(X) 2017-18 CHARTER SCHOOL UNAUDITED ACTUALS FINANCIAL REPORT -- ALTERNATIVE FORM: This report has been verified for mathematical accuracy by the County Superintendent of Schools pursuant to *Education Code* Section 42100(a).

Signed: _____ Date: _____
County Superintendent/Designee
(Original signature required)

CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM
July 1, 2017 to June 30, 2018

Charter School Name: Pacific View Charter School
CDS #: 37735693731221 (14)
Charter Approving Entity: Oceanside Unified School District
County: San Diego
Charter #: 247

This charter school uses the following basis of accounting:

(Please enter an "X" in the applicable box below; check only one box)

- ☒ **Accrual Basis** (Applicable Capital Assets/Interest on Long-Term Debt/Long-Term Liabilities/Net Position objects are 6900, 7438, 9400-9489, 9660-9669, 9796, and 9797)
- ☐ **Modified Accrual Basis** (Applicable Capital Outlay/Debt Service/Fund Balance objects are 6100-6170, 6200-6500, 7438, 7439, and 9711-9789)

Description	Object Code	Unrestricted	Restricted	Total
A. REVENUES				
1. LCFF Sources				
State Aid - Current Year	8011	3,043,960.00		3,043,960.00
Education Protection Account State Aid - Current Year	8012	924,654.00		924,654.00
State Aid - Prior Years	8019	(33,887.00)		(33,887.00)
Transfers to Charter Schools in Lieu of Property Taxes	8096	1,697,674.00		1,697,674.00
Other LCFF Transfers	8091, 8097			0.00
Total, LCFF Sources		5,632,401.00	0.00	5,632,401.00
2. Federal Revenues (see NOTE in Section L)				
No Child Left Behind/Every Student Succeeds Act	8290			0.00
Special Education - Federal	8181, 8182			0.00
Child Nutrition - Federal	8220			0.00
Donated Food Commodities	8221			0.00
Other Federal Revenues	8110, 8260-8299			0.00
Total, Federal Revenues		0.00	0.00	0.00
3. Other State Revenues				
Special Education - State	StateRevSE			0.00
All Other State Revenues	StateRevAO	335,920.00		335,920.00
Total, Other State Revenues		335,920.00	0.00	335,920.00
4. Other Local Revenues				
All Other Local Revenues	LocalRevAO	214,608.01	56,917.02	271,525.03
Total, Local Revenues		214,608.01	56,917.02	271,525.03
5. TOTAL REVENUES		6,182,929.01	56,917.02	6,239,846.03
B. EXPENDITURES (see NOTE in Section L)				
1. Certificated Salaries				
Certificated Teachers' Salaries	1100	1,676,304.64		1,676,304.64
Certificated Pupil Support Salaries	1200	57,281.10		57,281.10
Certificated Supervisors' and Administrators' Salaries	1300	557,984.09		557,984.09
Other Certificated Salaries	1900			0.00
Total, Certificated Salaries		2,291,569.83	0.00	2,291,569.83
2. Noncertificated Salaries				
Noncertificated Instructional Salaries	2100	144,214.40		144,214.40
Noncertificated Support Salaries	2200			0.00
Noncertificated Supervisors' and Administrators' Salaries	2300	132,264.43		132,264.43
Clerical and Office Salaries	2400	307,988.80		307,988.80
Other Noncertificated Salaries	2900			0.00
Total, Noncertificated Salaries		584,467.63	0.00	584,467.63

CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM
July 1, 2017 to June 30, 2018

Charter School Name: Pacific View Charter School

CDS #: 37735693731221 (14)

Description	Object Code	Unrestricted	Restricted	Total
3. Employee Benefits				
STRS	3101-3102	484,109.79		484,109.79
PERS	3201-3202	101,740.67		101,740.67
OASDI / Medicare / Alternative	3301-3302	79,041.85		79,041.85
Health and Welfare Benefits	3401-3402	260,625.77		260,625.77
Unemployment Insurance	3501-3502	(6,417.44)		(6,417.44)
Workers' Compensation Insurance	3601-3602	54,358.85		54,358.85
OPEB, Allocated	3701-3702			0.00
OPEB, Active Employees	3751-3752			0.00
Other Employee Benefits	3901-3902			0.00
Total, Employee Benefits		973,459.49	0.00	973,459.49
4. Books and Supplies				
Approved Textbooks and Core Curricula Materials	4100	46,017.77		46,017.77
Books and Other Reference Materials	4200			0.00
Materials and Supplies	4300	299,454.55	8,000.00	307,454.55
Noncapitalized Equipment	4400			0.00
Food	4700			0.00
Total, Books and Supplies		345,472.32	8,000.00	353,472.32
5. Services and Other Operating Expenditures				
Subagreements for Services	5100			0.00
Travel and Conferences	5200	17,832.36	11,900.00	29,732.36
Dues and Memberships	5300	9,234.00		9,234.00
Insurance	5400			0.00
Operations and Housekeeping Services	5500	55,714.25		55,714.25
Rentals, Leases, Repairs, and Noncap. Improvements	5600			0.00
Transfers of Direct Costs	5700-5799			0.00
Professional/Consulting Services and Operating Expend.	5800	531,158.34	56,965.20	588,123.54
Communications	5900	13,925.14		13,925.14
Total, Services and Other Operating Expenditures		627,864.09	68,865.20	696,729.29
6. Capital Outlay				
(Objects 6100-6170, 6200-6500 modified accrual basis only)				
Land and Land Improvements	6100-6170			0.00
Buildings and Improvements of Buildings	6200			0.00
Books and Media for New School Libraries or Major Expansion of School Libraries	6300			0.00
Equipment	6400			0.00
Equipment Replacement	6500			0.00
Depreciation Expense (accrual basis only)	6900	132,006.00		132,006.00
Total, Capital Outlay		132,006.00	0.00	132,006.00
7. Other Outgo				
Tuition to Other Schools	7110-7143			0.00
Transfers of Pass-Through Revenues to Other LEAs	7211-7213			0.00
Transfers of Apportionments to Other LEAs - Spec. Ed.	7221-7223SE			0.00
Transfers of Apportionments to Other LEAs - All Other	7221-7223AO			0.00
All Other Transfers	7281-7299			0.00
Transfers of Indirect Costs	7300-7399			0.00
Debt Service:				
Interest	7438	137,078.00		137,078.00
Principal (for modified accrual basis only)	7439			0.00
Total Debt Service		137,078.00	0.00	137,078.00
Total, Other Outgo		137,078.00	0.00	137,078.00
8. TOTAL EXPENDITURES		5,091,917.36	76,865.20	5,168,782.56

CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM
July 1, 2017 to June 30, 2018

Charter School Name: Pacific View Charter School

CDS #: 37735693731221 (14)

Description	Object Code	Unrestricted	Restricted	Total
C. EXCESS (DEFICIENCY) OF REVENUES OVER EXPENDITURES BEFORE OTHER FINANCING SOURCES AND USES (A5-B8)		1,091,011.65	(19,948.18)	1,071,063.47
D. OTHER FINANCING SOURCES / USES				
1. Other Sources	8930-8979			0.00
2. Less: Other Uses	7630-7699			0.00
3. Contributions Between Unrestricted and Restricted Accounts (must net to zero)	8980-8999			0.00
4. TOTAL OTHER FINANCING SOURCES / USES		0.00	0.00	0.00
E. NET INCREASE (DECREASE) IN FUND BALANCE /NET POSITION (C+D4)		1,091,011.65	(19,948.18)	1,071,063.47
F. FUND BALANCE / NET POSITION				
1. Beginning Fund Balance/Net Position				
a. As of July 1	9791	4,102,628.45	34,545.06	4,137,173.51
b. Adjustments/Restatements	9793, 9795			0.00
c. Adjusted Beginning Fund Balance /Net Position		4,102,628.45	34,545.06	4,137,173.51
2. Ending Fund Balance /Net Position, June 30 (E+F1c)		5,193,640.10	14,596.88	5,208,236.98
Components of Ending Fund Balance (Modified Accrual Basis only)				
a. Nonspendable				
1. Revolving Cash (equals Object 9130)	9711			0.00
2. Stores (equals Object 9320)	9712			0.00
3. Prepaid Expenditures (equals Object 9330)	9713			0.00
4. All Others	9719			0.00
b. Restricted	9740			0.00
c. Committed				
1. Stabilization Arrangements	9750			0.00
2. Other Commitments	9760			0.00
d. Assigned	9780			0.00
e. Unassigned/Unappropriated				
1. Reserve for Economic Uncertainties	9789			0.00
2. Unassigned/Unappropriated Amount	9790M			0.00
3. Components of Ending Net Position (Accrual Basis only)				
a. Net Investment in Capital Assets	9796	5,106,643.70		5,106,643.70
b. Restricted Net Position	9797		16,938.21	16,938.21
c. Unrestricted Net Position	9790A	86,996.40	(2,341.33)	84,655.07

CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM
July 1, 2017 to June 30, 2018

Charter School Name: Pacific View Charter School

CDS #: 37735693731221 (14)

Description	Object Code	Unrestricted	Restricted	Total
G. ASSETS				
1. Cash				
In County Treasury	9110	3,483,513.76	14,596.88	3,498,110.64
Fair Value Adjustment to Cash in County Treasury	9111			0.00
In Banks	9120	31,003.91		31,003.91
In Revolving Fund	9130	200.00		200.00
With Fiscal Agent/Trustee	9135			0.00
Collections Awaiting Deposit	9140			0.00
2. Investments	9150			0.00
3. Accounts Receivable	9200	190,774.92		190,774.92
4. Due from Grantor Governments	9290			0.00
5. Stores	9320			0.00
6. Prepaid Expenditures (Expenses)	9330	722.00		722.00
7. Other Current Assets	9340			0.00
8. Capital Assets (accrual basis only)	9400-9489	5,106,643.70		5,106,643.70
9. TOTAL ASSETS		8,812,858.29	14,596.88	8,827,455.17
H. DEFERRED OUTFLOWS OF RESOURCES				
1. Deferred Outflows of Resources	9490			0.00
2. TOTAL DEFERRED OUTFLOWS		0.00	0.00	0.00
I. LIABILITIES				
1. Accounts Payable	9500	127,061.42		127,061.42
2. Due to Grantor Governments	9590			0.00
3. Current Loans	9640			0.00
4. Unearned Revenue	9650	327,688.20		327,688.20
5. Long-Term Liabilities (accrual basis only)	9660-9669	3,164,468.57		3,164,468.57
6. TOTAL LIABILITIES		3,619,218.19	0.00	3,619,218.19
J. DEFERRED INFLOWS OF RESOURCES				
1. Deferred Inflows of Resources	9690			0.00
2. TOTAL DEFERRED INFLOWS		0.00	0.00	0.00
K. FUND BALANCE /NET POSITION				
Ending Fund Balance /Net Position, June 30 (G9 + H2) - (I6 + J2)				
(must agree with Line F2)		5,193,640.10	14,596.88	5,208,236.98

**CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM
July 1, 2017 to June 30, 2018**

Charter School Name: Pacific View Charter School

CDS #: 37735693731221 (14)

L. FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT

NOTE: IF YOUR CHARTER SCHOOL RECEIVED FEDERAL FUNDING, AS REPORTED IN SECTION A2, THE FOLLOWING ADDITIONAL INFORMATION MUST BE PROVIDED IN ORDER FOR THE CDE TO CALCULATE COMPLIANCE WITH THE FEDERAL EVERY STUDENT SUCCEEDS ACT (ESSA) MAINTENANCE OF EFFORT REQUIREMENT:

1. Federal Revenue Used for Capital Outlay and Debt Service

Included in the Capital Outlay and Debt Service expenditures reported in sections B6 and B7 are the following amounts paid out of federal funds:

Federal Program Name (If no amounts, indicate "NONE")	Capital Outlay	Debt Service	Total
a. _____	\$		0.00
b. _____			0.00
c. _____			0.00
d. _____			0.00
e. _____			0.00
f. _____			0.00
g. _____			0.00
h. _____			0.00
i. _____			0.00
j. _____			0.00
TOTAL FEDERAL REVENUES USED FOR CAPITAL OUTLAY AND DEBT SERVICE	0.00	0.00	0.00

2. Community Services Expenditures

Provide the amount of State and Local funds reported in Section B that were expended for Community Services Activities:

Objects of Expenditures	Amount (Enter "0.00" if none)
a. Certificated Salaries 1000-1999	0.00
b. Noncertificated Salaries 2000-2999	0.00
c. Employee Benefits 3000-3999	0.00
d. Books and Supplies 4000-4999	0.00
e. Services and Other Operating Expenditures 5000-5999	0.00
TOTAL COMMUNITY SERVICES EXPENDITURES	0.00

CHARTER SCHOOL UNAUDITED ACTUALS
FINANCIAL REPORT -- ALTERNATIVE FORM
July 1, 2017 to June 30, 2018

Charter School Name: Pacific View Charter School

CDS #: 37735693731221 (14)

3. State and Local Expenditures to be Used for ESSA Annual Maintenance of Effort Calculation:

Results of this calculation will be used for comparison with 2016-17 expenditures. Failure to maintain the required 90 percent expenditure level on either an aggregate or per capita expenditure basis may result in reduction to allocations for covered programs in 2019-20.

a. Total Expenditures (B8)	5,168,782.56
b. Less Federal Expenditures (Total A2) [Revenues are used as proxy for expenditures because most federal revenues are normally recognized in the period that qualifying expenditures are incurred]	0.00
c. Subtotal of State & Local Expenditures [a minus b]	5,168,782.56
d. Less Community Services [L2 Total]	0.00
e. Less Capital Outlay & Debt Service [Total B6 plus objects 7438 and 7439, less L1 Total]	269,084.00
TOTAL STATE & LOCAL EXPENDITURES SUBJECT TO MOE [c minus d minus e]	\$ 4,899,698.56

8.3

CONTRACT

THIS CONTRACT is made this 31st day of July, 2018, in the County of San Diego, State of California, by and between **Pacific View Charter School**, hereinafter called School, and **Arithane Foam Products, Inc.**, hereinafter called Contractor. The School and the Contractor for the considerations stated herein agree as follows:

ARTICLE 1. SCOPE OF WORK. The Contractor shall perform all Work within the time stipulated the Contract and shall provide all labor, materials, equipment, tools, utility services, and transportation to complete all of the Work required in strict compliance with the Contract Documents as specified in Article 5 below for the following Project:

Pacific View Charter School – Moreno Valley Campus
Polyurethane Spray Foam Roofing System
As set forth in Exhibit A attached

The Contractor and its surety shall be liable to the School for any damages arising as a result of the Contractor's failure to comply with this obligation.

ARTICLE 2. TIME FOR COMPLETION. The Work shall be commenced on December 22, 2018. The Contractor shall deliver, at a minimum, a watertight roof as required by the Contract Documents no later than January 6, 2019. If necessary, contractor may have access to school to complete touch-ups and final coating January 12-13 and January 19-20. By its signature hereunder, Contractor agrees the time for completion set forth above is adequate and reasonable to complete the Work.

If Contractor exceeds time limit allowed above and school is in session, no employee and/or employees shall be permitted on school premises without specific contractor/sub-contractor fingerprint certifications.

ARTICLE 3. CONTRACT PRICE. The School shall pay to the Contractor as full compensation for the performance of the Contract, and including all applicable taxes and costs, the sum of **Seventy-Nine Thousand Nine Hundred Eighty-Nine Dollars (\$79,989.00).**

Payment shall be Upon receipt of written notice from the Contractor that the Work is complete and ready for final inspection, all corrections made, all reports and there is no other unfinished Work, and upon receipt of a final Application for Payment, including all completed and signed Prevailing Wage Reports using the standard California Department of Industrial Relations form. the Owner and/or their representative will promptly make such inspection and, when it finds the Work acceptable and the Contract fully performed, the Owner will promptly approve final payment.

Final payment, constituting the unpaid balance of the Contract Sum, if any, (subject to any retention with respect to minor work or defective work) shall be due and payable thirty (30) days following the receipt of a final Application for Payment provided that as a condition to such payment the Owner has approved the Work, and Contractor has provided an Unconditional Release of Lien upon final payment for itself and all subcontractors or supplier.

If there should remain minor items to be completed, the Contractor and the Owner shall list such items and the Contractor shall deliver, in writing, its unconditional promise to complete said items within a reasonable time following substantial completion of the work. The Owner may retain an amount equal to one and one-half (1-1/2) times the cost to complete the minor work ("punch-list work"), as reasonably determined by Owner, until such time as the punch-list work is completed.

ARTICLE 4. LIQUIDATED DAMAGES. It is agreed that the Contractor will pay the School the sum of **\$2,500** for each and every calendar day of delay beyond the time prescribed in the Contract Documents for finishing the Work, as Liquidated Damages and not as a penalty or forfeiture. In the event this is not paid, the Contractor agrees the School may deduct that amount from any money due or that may become due the Contractor under the Contract. This Article does not exclude recovery of other damages specified in the Contract Documents.

ARTICLE 5. COMPONENT PARTS OF THE CONTRACT. The "Contract Documents" include the following:

Notice Inviting Bids
Instructions to Bidders
Bid Form
Contractor's Certificate Regarding Workers' Compensation
Information Required of Bidders
Contractor & Subcontractor Fingerprinting Requirements
Drug-Free Workplace Certifications
Contract
Plans Documents/Drawings
Any other documents contained in or incorporated into the Contract

The Contractor shall complete the Work in strict accordance with all of the Contract Documents.

All of the Contract Documents are intended to be complementary. Work required by one of the Contract Documents and not by others shall be done as if required by all. This Contract shall supersede any prior agreement of the parties.

Contractor has reviewed ALL Contract Documents and represents that:

- (i) if the Work is performed in accordance therewith, the Work shall have been constructed in accordance with all applicable state, county, and municipal laws, codes, and regulations, including, but not limited to, all applicable building codes; and
- (ii) the Plans and Specifications are sufficiently complete and detailed to permit Contractor to perform the entire Work on the basis of the Plans and Contract Price (and if the Plans and Specifications are not complete, to immediately stop work and seek clarification from School and/or its Designer). No changes in the Scope of Work or Contract Price shall be made unless in a Change Order signed by both parties.
- (iii) Contractor will be responsible for locating all utilities (above and below ground) with a licensed locating service prior to commencing work on the site. The Contractor will

be provided with information from the School locating said utilities to the best of the Schools knowledge.

If at any time or times during the process of the Work, School desires to add to, alter, deviate from, or make omissions from the Work to be performed under the Plans and Specifications, School shall be at liberty to do so and the same shall in no way affect or make void this Agreement. Any such alterations to the Scope of Work, or deviations from Plans and Specifications shall be made only in a writing signed by both parties. Any verbal changes in the Scope of Work of the Plans and Specifications shall be of no force nor effect. This Agreement shall be considered completed when:

- (i) the Work is finished in strict accordance with the Plans and Specifications as amended by any written Change Order
- (ii) the School approves of the Work;
- (iii) a notice of completion has been issued; and
- (iv) the Contractor has received final payment.

ARTICLE 6. PROVISIONS REQUIRED BY LAW. Each and every provision of law required to be included in these Contract Documents shall be deemed to be included in these Contract Documents. The Contractor shall comply with all requirements of the California Labor Code applicable to this Project.

ARTICLE 7. OBLIGATIONS OF CONTRACTOR. Contractor agrees to furnish and transport all necessary labor, permits, notifications to air control board, materials, tools, implements, supplies, building materials and component parts, and appliances required to perform and finish the Work to industry standards and all applicable codes, free of any and all liens and claims of laborers, materialmen, suppliers, and subcontractors, free from any and all defects or deficiencies. Contractor shall further endeavor to use its best faith efforts to complete the Project timely, and continually keep School apprised of the status of the Project.

Contractor will keep clean on a weekly basis the jobsite and grounds around the jobsite, and keep it in a safe, orderly, and neat condition. The Contractor shall keep the premises and surrounding area free from accumulation of waste materials or rubbish caused by operations under the Contract. At completion of the Work, the Contractor shall remove from and about the Project waste materials, rubbish, the Contractor's tools, construction equipment, machinery and surplus material and the entire jobsite will be left in a broom-clean condition.

ARTICLE 8. WARRANTY. Tests, inspections and approvals of portions of the Work required by the Contract Documents or by laws, ordinances, rules, regulations or orders of public authorities having jurisdiction shall be made at an appropriate time. Unless otherwise provided, the Contractor shall make arrangements for such tests, inspections and approvals with an independent testing laboratory or entity acceptable to the Owner, or with the appropriate public authority. The Contractor shall give the Owner timely notice of when and where tests and inspections are to be made so that the Owner may be present for such procedures.

All Work that is not completed to plans and specifications, applicable codes, and industry standards shall be immediately repaired, removed, and replaced with Work of a quality approved by School, without additional compensation to Contractor. Contractor guarantees that the Work

done under this Agreement will be free from faulty materials or workmanship and will comply with all applicable laws. Upon receiving notification from School, Contractor agrees to remedy, repair, or replace, immediately, without cost to School and to School's satisfaction, all defects, damages, or imperfections appearing in the Work (including labor and materials) within a period of one (1) year after the date of final completion and acceptance by the applicable governmental agency and School of the Work. Payments to Contractor shall not relieve Contractor of these obligations. Contractor shall assign all material and parts warranties to the School, and shall deliver to the School evidence of any such warranties, as well as, all product information and specifications. Contractor warrants that it is licensed by the Contractors State Licensing Board, and currently in good standing.

ARTICLE 9. INSURANCE/BONDS. Before commencement of any Work under this Agreement, Contractor shall obtain and maintain in full force and affect the following:

A. Comprehensive General Liability insurance that names School as an additional insured and that protects Contractor and School against any liability that Contractor may incur: (a) Because of bodily injuries to or the death of one person other than an employee of Contractor and consequential damages arising therefrom to the extent of not less than \$1,000,000.00 and on account of bodily injuries to or the death of more than one such person, subject to the same limit for each. (b) Because of damage to or destruction of any property, to the extent of not less than \$1,000,000.00 for each incident and \$2,000,000 aggregate.

B. Worker's Compensation insurance in statutory form and amount and employer's liability insurance covering Contractor's liability to the extent of not less than \$1,000,000.00 for damages because of bodily injuries to or death of such person or persons.

C. The insurance described in Section 9.A above also shall provide contractual liability coverage satisfactory to School with respect to liability assumed by Contractor under the indemnity provisions in this Agreement. Written proof of compliance with these requirements shall be filed with and approved by School before commencement of Work. The insurance provided in Section 9.A shall name School, as an additional insured, and Contractor shall cause to be issued certificates and endorsements evidencing such coverage prior to the commencement of construction. The insurance to be maintained by the Contractor shall at all times be primary to the insurance maintained by School.

ARTICLE 10. WORK STOPPAGE. If Contractor at any time during the progress of the Work refuses or neglects, without the fault of School, to supply sufficient materials or workers to continue or complete the Work for a period of more than ten (10) days, not due to conditions beyond control of the contractor are not the cause, after having been notified in writing by School to furnish them, School shall have the power to terminate this Agreement and/or furnish and provide such materials and workers as are necessary to finish the Work, and the reasonable expense thereof shall be deducted from the amount of the contract price as determined in this Agreement.

ARTICLE 11. TERMINATION.

A. Termination by the School for Cause:

- i. The School may terminate the Contract if the Contractor repeatedly refuses or fails to supply enough properly skilled workers or proper materials; fails to make payment to Subcontractors for materials or labor in accordance with the respective agreements between the Contractor and the Subcontractors; repeatedly disregards applicable laws, statutes, ordinances, codes, rules and regulations or lawful orders of a public authority; or otherwise is guilty of substantial breach of a provision of the Contract Document.
 - ii. When any of the above reasons exists, the School, may determine that sufficient cause exists to justify such action, may, without prejudice to any other remedy the School may have and after giving the Contractor seven days' written notice, terminate the Contract and take possession of the site and of all materials, thereon owned by the Contractor and may finish the Work by whatever reasonable method the School may deem expedient. Upon request of the Contractor, the School shall furnish to the Contractor a detailed accounting of the costs incurred by the School in finishing the Work.
 - iii. When the School terminates the Contract for one of the reasons stated in Section 11.A.i., the Contractor shall not be entitled to receive further payment until the Work is finished.
 - iv. If the unpaid balance of the Contract Sum exceeds the reasonable costs of finishing the Work, and if such reasonable costs and damages exceed the unpaid balance, the Contractor shall pay the difference to the School.
- B. Termination by the School for Convenience. The School may, at any time, terminate the Contract for the School's convenience and without cause. The Contractor shall be entitled to receive payment for Work executed, and reasonable costs incurred by reason of such termination, along with reasonable overhead and profit on the Work not executed.
- C. Termination by the Contractor. If the School fails to make payment as provided in Section 3 for a period of seven days, the Contractor may, upon seven additional days' written notice to the School, terminate the Contract and recover from the School payment for Work executed, including reasonable overhead and profit, costs incurred by reason of such termination, and damages.

ARTICLE 12. INDEPENDENT CONTRACTOR. Contractor agrees to perform the Work as an independent contractor and not as the agent, employee, or servant of School. Contractor has and hereby retains the right to exercise full control and supervision of the Work and full control over the employment, direction, method of performing, compensation, and discharge of all persons assisting in the Work. Contractor agrees to be solely responsible for all matters relating to payment of its employees, including compliance with Social Security, withholding, and all other regulations governing such matters. Contractor agrees to be responsible for its own acts and those of its subordinates, employees, and subcontractors during this Agreement.

ARTICLE 13. ASSIGNMENT. Contractor shall not assign this Agreement or any interest in it or any money due or to become due under it voluntarily, involuntarily, or by operation of law

without School's prior written consent. In the event of any such purported assignment without School's prior written consent, School shall have the right, in addition to all other rights provided by law, to terminate this Agreement by giving written notice to Contractor.

ARTICLE 14. GOVERNING LAW. This Agreement shall be governed by the laws of the State of California.

ARTICLE 15. DISPUTE RESOLUTION.

- A. **MEDIATION.** Any dispute arising of this Agreement shall first be submitted to mediation in an informal attempt to resolve such dispute. The mediation shall be conducted by a mediator experienced in the area of construction and construction contracts. Any party who first files any claim, including a complaint, without first seeking in good faith to participate in mediation, shall not be entitled to recover its attorney's fees pursuant to Section 14.B. of this Agreement, regardless of whether such party is the "prevailing party" in any such action.
- B. **Attorney Fees.** If any suit or action is brought to enforce or construe any provision of this Agreement, the prevailing party shall be entitled to recover its costs and expenses arising out of such litigation, including attorneys' fees and court costs, from the non-prevailing party.

ARTICLE 16. INDEMNIFICATION. Contractor shall provide indemnification.

- A. Contractor shall defend, indemnify and hold harmless the school, agents and independent contractors (each a "School Indemnitee") from all claims, demands, actions, liens, judgments, damages, losses, costs or expenses (including, without limitation, attorneys' fees), or other liabilities of any nature: (I) arising from death, personal injury or property damage that occurs in connection with the performance of the Work by the Contractor or its Subcontractors; or (ii) arising from any act, omission, or breach by the Contractor or any of its officers, employees, agents and Subcontractors in connection with the Work or performance of the Contract by the Contractor or its Subcontractors. The foregoing shall include, without limitation, all claims, demands, actions, liens, judgments, damages, losses, costs or expenses, or other liabilities incurred by reason of:
- B. Liability for (a) death or bodily injury to persons; (b) damage or injury to, loss (including theft), or loss of use of, any property; (c) any failure or alleged failure to comply with any provision of law or the Contract Documents; or (d) any other loss, damage or expense, sustained by any person, firm or corporation or in connection with the Work called for in the Contract Documents.
- C. Any bodily injury to or death of persons or damage to property caused by any act, omission or breach of Contractor or any person, firm or corporation employed by Contractor, either directly or by independent contract, including all damages or injury to, loss (including theft), or loss of use of, any property, sustained by any person, firm or corporation, including School, arising out of or in any way connected with Work covered

by the Contract Documents, whether said injury or damage occurs either on or off school property.

- D. Any dispute between Contractor and any Subcontractor, supplier, surety or other party, including, without limitation, any failure or alleged failure of the Contractor (or any person hired or employed directly or indirectly by the Contractor) to pay any Subcontractor or material suppliers of any tier or any other person employed in connection with the Work and/or filing of any stop payment notice or mechanic's lien claims.
- E. Breach of any warranty, express or implied.
- F. Failure of the Contractor or its Subcontractors to comply with any applicable governmental law, rule, regulation, or other requirement.
- G. Products installed in or used in connection with the Work.

ARTICLE 17. PUBLIC WORKS REQUIREMENTS.

- A. This project is classified as a Public Work as defined in Labor Code Section 1720, to which the general prevailing rate of per diem wages for work of a similar character and the rates for overtime and holiday work in the locality in which the work is to be performed for each craft, classification or type of worker needed to execute the contract shall be paid to all workers employed on the project in accordance with Labor Code Section 1771. Copies of the prevailing rate of per diem wages are on file at the School's office and shall be made available to any interested party upon request.
- B. In accordance with the provisions of Section 3700 of the Labor Code, every contractor will be required to secure the payment of compensation to his employees.
- C. The Contractor is notified, and must notify all other contractors or subcontractors performing Work, that they will be subject to a penalty of twenty-five dollars for each calendar day a worker employed in performing the Work is required or permitted to work more than 8 hours in any one calendar day and 40 hours in any one calendar week without payment of the applicable overtime rate of pay.
- D. Underpayment of Prevailing Wage: The difference between the prevailing wage rates and the amount paid to each worker for each calendar day or portion thereof for which each worker was paid less than the prevailing wage rate shall be paid to each worker by the contractor or subcontractor in accordance with Section 1775 of the Labor Code. (Labor Code § 1775(a)(2)(E).)
- E. The contractor will employ properly registered apprentices for the Work and will ensure full compliance with the requirements of Labor Code Section 1777.5 for all apprentice able occupations.

- F. 8-Hour Work Day: The Project Contract should also include a clause establishing that “Eight hours’ labor constitutes a legal day’s work.” (Labor Code § 1810.)
- G. The Contractor will maintain accurate certified payroll records that include the name, address, social security number, work classification, straight time and overtime hours worked each day and week, and the actual per diem wages paid to each apprentice, worker, or other employee of the contractor in connection with the public work, and a written declaration of the employee verifying the truth of the payroll record. (Labor Code § 1776.)
- H. The Contractor and each subcontractor shall furnish the payroll record of wages paid as specified in Section 1776 directly to the Compliance Monitoring Unit (“CMU”) of the DIR once the back payments of wages have been made and thereafter on a monthly basis until the completion of the Project, or within 10 days of any separate request by the CMU. (8 CCR § 16461(b).) Contract payments shall not be made when payroll records are delinquent or inadequate. (8 CCR § 16421(a)(6).)

IN WITNESS WHEREOF, this Contract has been duly executed by the above-named parties, on the day and year above written.

Contractor Name:	Pacific View Charter School
By _____	By _____
Name and Title: _____	Gina Campbell, Executive Director
License No. _____	



Arithane Foam Products, Inc.

1530 N. Missile Way, Anaheim, CA 92801

Phone: 714-853-1586 Fax: 714-853-1595

Commercial License #277593

Exhibit A

PROPOSAL & ACCEPTANCE

High Performance Roofing

www.arithane.com

CUSTOMER: First Note Finance
ADDRESS: 831 Pomona Avenue
CITY, ST. ZIP: Coronado, CA
PHONE: 619-481-9341
FAX:
CONTACT: Leslie Pluma
EMAIL: leslie@firstnotefinance.com

JOB: Pacific View Charter
ADDRESS: 22695 Alessandro Blvd
CITY, ST. ZIP: Moreno Valley, CA 92553
PHONE:
FAX:
CONTACT: John R. McClain - Project Manager; 951-808-2908
EMAIL: john.mcclain@arithane.com

DATE: 7/2/2018
JOB: 0

APPLICABLE SPECIFICATIONS FOR POLYURETHANE SPRAY FOAM ROOFING SYSTEM

TO BE INSTALLED TO THE BUILDING REFERENCED ABOVE BASED ON 14,509 SQ. FT. plus vertical walls & edge metal

SPECIFICATIONS:

Clean and prepare existing roof surface as necessary for the proper application of spray foam roofing system.

Install new metal foam stop at perimeter, as needed.

Mask as necessary to protect from overspray.

Prime roof deck with SWD 2000 sealer at the rate of 1/2 gallons per 100 sq. ft. as necessary.

Apply 1" inch thickness of SWD "Quik-Shield" 125 (2.5-3.0 lb.) density polyurethane foam to the roof surface, R6.3.

Apply foam up walls and taper to: top inside edge

Apply "SWD 1929-F "Quik-Shield" elastomeric base coating at the rate of 1 gallon per 100 sq. ft. in a contrasting color to top coat.

Apply "SWD 1929-F "Quik-Shield" WHITE elastomeric top coating at the rate of 1.5 gallons per 100 sq. ft. (SWD "Quik-Shield"

coating is Energy Star, CRRC California Title 24 Compliant with a solar reflectance of %82 and emittance of 91%.)

Broadcast #11 granules into wet finish coat at the rate of 35 lbs. per 100 sq. ft.

Clean and detail premises to remove any job related debris.

Issue 10 year NO LEAK renewable warrant

Standard Roofing Upgrade - 10 yr Polyurethane Foam Roofing System with Acrylic Coating

Insulated (min 1" R6.3); and Energy Star Title 24 Cool Roof (reducing energy costs and mechanical loads)

Sustainable - Renewable Warranty (NRCA considers as system with the lowest life cycle costs)

Lightweight - Typically does not require roof removal or roof related sheet metal

Includes permit and allowance for prevailing wages

Initial applicable box below if accepted

BASE PRICE: \$ 79,989.00

NOTES: Exclusions: Tapered Crickets or Sloping; Manufacturer NDL Warranty (see alternate); work based upon normal working hours

Qualifications: Owner to provide access/staging and parking adjacent to the building. Pricing based upon one mobilization.

OPTIONS:

Initial applicable box below if accepted

TOTAL PRICE INCLUDING OPTIONS: \$

BUILDING PERMIT INCLUDED:

YES

THIS IS A PREVAILING WAGE BID:

YES

BID BOND INCLUDED:

NO

ACCEPTANCE OF PROPOSAL: The above prices, conditions, and specifications as well as the conditions herein have been read and are satisfactory and are hereby accepted. Final payment will be made promptly upon completion. You are authorized to do the work as specified.

Authorized Signature
Arithane Foam
Products, Inc.

John McClain

Customer
Signature:

Payment Terms: PROGRESS PAYMENTS WITH 100% DUE UPON COMPLETION

Arithane installs the best materials in the industry manufactured by

This proposal may be withdrawn by us if not accepted within 30 days

Upon final payment ARI-THANE will issue warranty specified above

"A NATIONAL AWARD WINNING COMPANY"

Over 100 million square feet installed since 1972



Member

9.1



PACIFIC VIEW CHARTER SCHOOL

A California Public School

Classified Position

Job Description: RECEPTIONIST / DATA ENTRY

DESCRIPTION OF POSITION:

Under general supervision, to perform any of a variety of clerical record keeping, record checking, filing, copying, compiling, keyboarding/~~typing~~ duties and to perform a variety of supportive tasks to support the learning experiences for students in an instructional and office environment; ~~and to do related work as required.~~

DUTIES:

1. Performs a *wide* variety of clerical duties, such as, ~~filing, typing,~~ **keyboarding, copying, maintaining student databases both software and paper-based, keeping records and recordkeeping including handling FERPA and HIPPA protected student records ,and duplicating materials for staff.**
2. **Greet student, visitors and vendors.** Answer the telephone, **and** screen calls. ~~and visitors, and makes Schedule student~~ appointments.
3. ~~Receives the public or students and~~ Provide routine factual **information to students and public.**
4. ~~Posts information to forms, accounts, and records~~
5. ~~Sorts and files papers, student records, and a variety of documents; searches files for specified information.~~
6. ~~May assist in administering of student tests.~~
7. May assist in the copying of a variety of instructional materials.
8. May receive and route correspondence.
9. May receive money and prepare receipts.
10. Operates a variety of office ~~machines~~ **equipment.**
11. Maintains the student, parent/guardian, & volunteer/visitor sign in/out notebook.
12. Performs initial data entry and updates database as needed.
13. Performs other duties as required.

EMPLOYMENT STANDARDS

Knowledge of:

~~Correct~~ Proper English usage, **including** spelling, grammar, **alphabetizing** and punctuation. Standard office methods, procedures, and equipment, ~~including receptionist and telephone techniques.~~

Basic arithmetic, filing, and record-keeping practices.

Acceptable student behavior and characteristics.

Techniques used in controlling and motivating students.

~~General purposes and goals of public education.~~

Ability to:

Perform a variety of clerical work with accuracy and speed.

~~Learn~~ To operate standard office equipment.

Make basic arithmetical calculations with accuracy and speed.

Post information, check records, file and alphabetize rapidly and accurately.

Understand and carry out oral and written instructions.

Assume responsibility of supervising students.

Maintain cooperative and effective working relationships with children and adults.

Training and Experience:

Equivalent to the completion of the twelfth grade; ~~no experience~~ **Previous** office experience is ~~required preferred; however, character references may be checked;~~ or any combination of training and/or experience that could likely provide the desired knowledge and abilities.

QUALIFICATION REQUIREMENTS:

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

REASONING ABILITY:

Ability to solve practical problems ~~and~~ **while dealing** with a variety of ~~concrete variables in~~ situations. ~~where only limited standardization exists.~~ Ability to interpret a variety of instructions furnished in written, oral, diagram, or schedule form.

PHYSICAL DEMANDS:

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable

accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to stand, walk, ~~and~~ talk ~~or~~ **and** hear. The employee is ~~occasionally~~ required to sit; use hands to finger, handle, or feel objects, tools, or controls; reach with hands and arms; climb or balance; stoop, kneel, crouch or crawl; and ~~taste or~~ smell.

The employee must regularly lift and/or move up to 10 pounds and occasionally lift and/or move up to 30 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT:

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform essential functions.

The employee will work in an office environment with constant interruptions.

The noise level in the work environment is usually moderate.

Supervisor:

~~Administrative Coordinator~~ ***Director of Central Office and Finance***

Board Approved: January 16, 2007

Amended:

9.2

DRAFT

POSITION	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	STEP 7
College Liaison	\$ 3,351.72	\$ 3,485.79	\$ 3,625.22	\$ 3,770.23	\$ 3,921.04	\$ 4,077.88	\$ 4,241.00
	\$ 40,220.64	\$ 41,829.47	\$ 43,502.64	\$ 45,242.75	\$ 47,052.46	\$ 48,934.56	\$ 50,891.9
Business Services Assistant	\$ 3,055.41	\$ 3,177.63	\$ 3,304.73	\$ 3,436.92	\$ 3,574.40	\$ 3,717.37	\$ 3,866.07
	\$ 36,664.92	\$ 38,131.52	\$ 39,656.78	\$ 41,243.05	\$ 42,892.77	\$ 44,608.48	\$ 46,392.82
Instructional Aide	\$ 2,326.90	\$ 2,419.98	\$ 2,516.78	\$ 2,617.45	\$ 2,722.14	\$ 2,831.03	\$ 2,944.27
	\$ 27,922.80	\$ 29,039.71	\$ 30,201.30	\$ 31,409.35	\$ 32,665.73	\$ 33,972.36	\$ 35,331.25
Lead Instructional Aide	\$ 2,695.42	\$ 2,803.24	\$ 2,915.37	\$ 3,031.98	\$ 3,153.26	\$ 3,279.39	\$ 3,410.57
	\$ 32,345.04	\$ 33,638.84	\$ 34,984.40	\$ 36,383.77	\$ 37,839.12	\$ 39,352.69	\$ 40,926.79
Office Clerk	\$ 2,566.73	\$ 2,669.40	\$ 2,776.18	\$ 2,887.22	\$ 3,002.71	\$ 3,122.82	\$ 3,247.73
	\$ 30,800.76	\$ 32,032.79	\$ 33,314.10	\$ 34,646.67	\$ 36,032.53	\$ 37,473.83	\$ 38,972.79
Office Clerk - Bilingual	\$ 2,903.78	\$ 3,019.93	\$ 3,140.73	\$ 3,266.36	\$ 3,397.01	\$ 3,532.89	\$ 3,674.21
	\$ 34,845.36	\$ 36,239.17	\$ 37,688.74	\$ 39,196.29	\$ 40,764.14	\$ 42,394.71	\$ 44,090.50
Receptionist - <i>Data Entry</i>	\$ 2,091.96	\$ 2,175.64	\$ 2,262.66	\$ 2,353.17	\$ 2,447.30	\$ 2,545.19	\$ 2,647.00
	\$ 25,103.52	\$ 26,107.66	\$ 27,151.97	\$ 28,238.05	\$ 29,367.57	\$ 30,542.27	\$ 31,763.96

HOURLY

Support Services Stipend	\$5,000.00 annually
--------------------------	----------------------------

Board Amended: 07/17/2018

Stipends for Longevity

Board Amended: 5/20/2014
Board Amended: 6/16/2015
Board Amended: 06/29/2015
Board Amended: 06/27/2016
Board Amended: 02/21/2017
Board Amended 10/05/2017
Board Amended: 11/14/2017
Board Amended 06/19/2018